

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

RFQ NO. 20250579
 PR No. 100-25-06-0641
 Date 06/26/2025
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Sir/Madam:

Requesting Office: MBO

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	90	rms	bond paper for PPC legal, 215mm X 330mm	185.00			
2	45	rms	bond paper for PPC A4,210mm x 297mm	161.00			
3	150	pcs	DATA FILE BOX LONG	174.00			
4	30	pcs	DATA FILE BOX WITH COVER LONG	450.00			
5	50	pcs	BALLPEN (BLACK)	30.00			
6	50	pcs	BALLPEN (BLUE)	30.00			
7	5	pcs	RECORD BOOK 500 PAGES	127.00			
8	4	pack	FOLDER BROWN (LONG) BY 50 PCS	291.00			
9	10	bndl.	ring binder 45mmx1.12m plastic by 10 pcs.	256.00			
10	10	bndl.	ring binder 25mmx1.12m plastic by 10 pcs.	256.00			
11	10	bndl.	ring binder 20mmx1.12m plastic by 10 pcs.	256.00			
12	10	bndl.	ring binder 12mmx1,12mm plastic by 10 pcs.	256.00			
13	10	bndl.	ring binder 8mmx1.2m plastic by 10 pcs.	256.00			
14	10	pcs	GLUE (MEDIUM)	73.00			
15	10	pcs	DOUBLE SIDED TAPE	50.00			
16	1	box	PVC BINDING COVERS LEGAL SIZE	1,000.00			
17	50	pack	vellum board legal size colored(10 sheets)	50.00			
18	2	box	MAILING ENVELOPE WHITE (LONG)	529.00			
19	2	box	PENCIL BY 12 PIECES	53.00			
20	5	pcs	mechanical	150.00			
21	8	pcs	MARKER STABILO BOSS	19.00			
22	4	box	STAPLE WIRE # 35	33.00			
23	1	unit	CALCULATOR 12 DIGITS	1,000.00			
			CONT.NEXT PAGES				

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION

MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

 SIGNATURE

 PRINTED NAME

 POSITION

CANVASS BY: _____
 Signature Over Printed Name
