

**REPUBLIC OF THE PHILIPPINES**  
**MUNICIPALITY OF KAPALONG**  
Province of Davao del Norte

RFQ NO. 20250151  
PR No. 100-25-02-0216  
Date 02/17/2025  
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Sir/Madam:

**Requesting Office: MAGRO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	15	box	Paper Multicopy, A4 (5rms./box)	1,230.00			
2	9	packs	Special Paper A4 (thick)100's	81.00			
3	10	packs	Stick Photo Paper (20 sheet a4 size)	109.00			
4	4	pcs.	Facsimile	110.00			
			Epson L3250				
5	6	bot.	a. 003 Black Ink Bottle	334.00			
			Brother DCP-T510W				
6	4	bot.	a. BT D60 BK	483.00			
7	2	bot.	a. BT 5000 M	483.00			
8	2	bot.	a. BT 5000 C	483.00			
9	2	bot.	a. BT 5000 Y	483.00			
10	2	bot.	Kyocera Photocopier ink TK- 3165	2,818.00			
11	2	tube	Kyocera Photocopier ink TK-4140	3,335.00			
12	2	pcs.	Standard Scientific Calculator (pink and black fx-991ES Plus 2PK/fx991 MS-2	978.00			
13	4	box	Fastener, Metal	109.00			
14	5	box	Ballpen 50's	174.00			
15	5	bot.	white board ink 30ml	144.00			
16	50	pcs.	Data File Box	168.00			
			<b>TOTAL APPROVED BUDGET CONTRACT</b>	<b>52,231.00</b>			

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L. EXALA  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

POSITION



