

**REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte**

RFQ NO. 20240961
PR No. 300-24-10-1178
Date 10/21/2024
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Sir/Madam:

Requesting Office: MEO

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	4	reams	High Speed Premium Copy Paper-A3L	495.00			
2	35	ream	Paper for PPC (Plain Paper Copiers)legal	247.00			
3	35	ream	Paper for PPC (Plain Paper Copiers)A4	224.00			
4	30	ream	Bond Paper short sub 16	150.00			
5	35	ream	Bond Paper long sub 16	160.00			
6	3	packs	Folder file, legal size, tagboard equivalent 14 pts 100	690.00			
7	20	pcs	Record Book 160 leaves	66.00			
8	6	pcs	Pentel pen black,blue & red (broad)	41.00			
9	60	pcs	Sign Pen black	45.00			
10	60	pcs	Ballpen black	29.00			
11	20	pcs	Correction Tape 8 mtrs width	35.00			
12	6	roll	Masking Tape 1" width	58.00			
13	5	roll	Tape transparent, 24mm (1") width x 50m.	42.00			
14	5	tube	Multi Purpose glue 130 gms	70.00			
			CONT.NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE
BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
15	4	boxes	Paper clip plastic coated jumbo	36.00			
16	4	boxes	Paper clip plastic coated small	18.00			
17	16	boxes	Paper fastener plastic coated	50.00			
18	40	bots.	Epson Ink T664 Black	350.00			
19	25	bots.	Epson Ink T664 Cyan	350.00			
20	25	bots.	Epson Ink T664 Magenta	350.00			
21	25	bots.	Epson Ink T664 Yellow	350.00			
22	12	bots.	Epson Ink 003 Black	350.00			
23	8	bots.	Epson Ink 003 Cyan	350.00			
24	8	bots.	Epson Ink 003 Magenta	350.00			
25	8	bots.	Epson Ink 003 Yellow	350.00			
26	75	pcs.	Colored Envelope long thick	24.00			
TOTAL APPROVED BUDGET CONTRACT				93,915.00			

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