

**REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte**

RFQ NO. 20240725
PR No. 100-24-07-0903
Date 7/24/2024
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Sir/Madam:

**Requesting Office: MAYOR'S OFFICE
BAC OFFICE**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	250	rms	Paper Multicopy, Legal	247.00			
2	200	rms	Paper Multicopy, A4	224.00			
3	2	pack	Folder Tagboard Legal size, 100/box	688.00			
4	15	btls.	Correction Tape	35.00			
5	24	pcs	Sign Pen Black	45.00			
6	4	btls.	Brother Ink BTD60- Black	492.00			
7	2	btls.	Brother Ink BT5000-Magenta	240.00			
8	2	btls.	Brother Ink BT5000-Yellow	240.00			
9	2	btls.	Brother Ink BT5000-Cyan	240.00			
10	92	pcs	Folder Colored long	23.00			
11	10	btls.	Epson Ink refill 6644-Black	350.00			
			CONT.NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE
BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____
Signature Over Printed Name

POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
12	3	btls.	Epson Ink refill 6644-Yellow	350.00			
13	3	btls.	Epson Ink refill 6644-Cyan	350.00			
14	3	btls.	Epson Ink refill 6644-Magenta	350.00			
15	49	pcs	Transparent Folder long	10.00			
16	10	btls.	Epson Ink refill 003 cyan	350.00			
17	10	btls.	Epson Ink refill 003 magenta	350.00			
18	40	btls.	Epson Ink refill 003 Cblack	350.00			
19	10	btls.	Epson Ink refill 003 Yellow	350.00			
20	3	pcs	Stapler Heavy Duty #35	546.00			
21	23	pcs	Ballpen	29.00			
22	20	box	Staple Wire #35	50.00			
			TOTAL APPROVED BUDGET CONTRACT	150,000.00			

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