

MUNICIPALITY OF KAPALONG
Republic of the Philippines
Province of Davao del Norte

RFQ No. 20240717
PR No. 100-24-07-0895
Date 7/24/2024
Page 1/2

Sir/Madam:

Requisitioning Office: **MHRMO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITMES LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	5	pcs	Signpen (.05)	90.00			
2	5	pcs	Ballpen,ORD	7.00			
3	30	reams	Paper bond premium grade(A4) 70 gsm	224.00			
4	30	reams	Paper bond premium grade legal/ 70 gsm	247.00			
5	15	bot	Ink(T6641)black	350.00			
6	15	bot	Ink(T6642)cyan	350.00			
7	15	bot	Ink(T6643)magenta	350.00			
8	15	bot	Ink(T664)yellow	350.00			
9	10	pcs	Staple w/ remover	546.00			
10	10	box	staple Wire	44.00			
			Cont. next page				

**SUPPLIERS MUST SPECIFY/INDICATE
BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L. EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____
Signature Over Printed Name

POSITION

MUNICIPALITY OF KAPALONG
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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
11	10	bot.	Air Freshener (1356)	198.00			
12	10	pcs	Scissors(BIG)65mm	52.00			
13	10	pcs	Marking pen,Whiteboard(Black)	39.00			
14	5	bot.	Marking pen ink(White board)	202.00			
15	4	pack	Folder Tagboard,legal size 100s	690.00			
16	5	pcs	Glue,130grams	70.00			
17	5	pcs	Stamp pad	56.00			
18	5	bot.	stamp pad ink	30.00			
19	20	pcs	Marker (highlighter)3 colors	90.00			
Total Approved Budget Contract				50,755.00			

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