

**REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte**

RFQ NO. 20240724
PR No. 100-24-07-0888
Date 7/23/2024
Page 1/1

Sir/Madam:

Requesting Office: M.O/LEDIPO

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	1	unit	Printer- Print, Scan, Copy, Fax w/ ADF A4, Legal, letter (CMYK Ink) Specifications: Maximum Resolution: 4800x1200 Automatic 2-side Printing Flatbed (black & color) ADF	35,000.00			
2	1	unit	Water Dispenser- Hot and Cold Specifications: Wattage: Heating: 500 Watts Cooling: 85 Watts Warranty: 5 years on motor, 1 year on electric parts and lifetime free service	10,000.00			
3	10	bot	Disinfectant Spray 510 grams	610.00			
4	6	bot	Glass Spray 500 ml	120.00			
5	5	bot	Alcohol Spray 200 ml	75.00			
6	5	bot	Air Freshener 62 oz	120.00			
7	7	bot	Alcohol dispenser 1 ltr	248.00			
8	25	pack	Brewed coffee granules 200 grams	170.00			
9	30	pack	Creamer 200 grams	40.00			
			TOTAL APPROVED BUDGET CONTRACT	59,981.00			

**SUPPLIERS MUST SPECIFY/INDICATE
BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION
