

**REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte**

RFQ NO. 20240656
PR No. 300-24-07-0881
Date 7/5/2024
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Sir/Madam:

Requesting Office: KCAST

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	10	pcs	Correction Tape	35.00			
2	3	pcs	Flash Drive, 16gb cap. USB	384.00			
3	4	pack	Folder tagboard,Legal	798.00			
4	10	bots	Glue multipurpose glue 130g	70.00			
5	25	bots	Ink Epson 003 (black)	350.00			
6	12	bots	Ink Epson 003 (cyan)	350.00			
7	12	bots	Ink Epson 003 (magenta)	350.00			
8	12	bots	Ink Epson 003 (yellow)	350.00			
9	10	box	Paper clip,gem type,33 mm,vinyl,coated,100's/box	18.00			
10	10	box	Paper clip,gem type,50	36.00			
11	10	box	Paper Fastener,vinyl coated 50's	50.00			
12	100	ream	Paper,multicopy,A4 size 70gsm	224.00			
13	100	ream	Paper,multicopy,legal 70gsm	247.00			
14	100	ream	Paper,multicopy,short 70gsm	224.00			
15	4	pcs	Staple standard with remover heavy duty	546.00			
16	5	box	Staple wire,standed, # 35,500's/box	44.00			
17	5	roll	Tape transparent 24mm (2") width,	54.00			
			TOTAL APPROVED BUDGET CONTRACT	99,958.00			

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION

(SGD.) MARY ELIZABETH L.EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION
