

**REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte**

RFQ NO. 20240397  
PR No. 100-24-05-0496  
Date 5/7/2024  
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Sir/Madam:

**Requesting Office: MACCO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	32	reams	Bookpaper Legal 70gsm	247.00			
2	32	reams	Bookpaper Short 70gsm	220.00			
3	13	pads	Yellow Paper	52.00			
4	8	boxes	Staple Wire #35	44.00			
5	9	bottles	Glue 130g	70.00			
6	3	bundles	Folder Brown long bonus pack 100's	690.00			
7	4	bundles	Folder Brown short bonus pack	667.00			
8	8	boxes	Paper Fastener 50' set	50.00			
9	10	boxes	Rubber Bond big box colored	30.00			
10	40	pieces	Sign Pen	45.00			
11	20	bottles	Epson Ink 6641	350.00			
12	20	bottles	Epson Ink 6642	350.00			
13	20	bottles	Epson Ink 6643	350.00			
14	20	bottles	Epson Ink 6644	350.00			
15	20	bottles	Epson Ink 7741	678.00			
16	10	boxes	PVC Cover 100's L	960.00			
			<b>TOTAL APPROVED BUDGET CONTRACT</b>	<b>75,000.00</b>			

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L.EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
PRINTED NAME  
\_\_\_\_\_  
POSITION

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_



