

**REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte**

RFQ NO. 20240374  
PR No. 300-24-05-047  
Date 5/2/2024  
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Sir/Madam:

Requesting Office: **KCAST**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	100	pcs	Folder, Legal, Glossy (blue)	12.00			
2	100	pcs	Folder, Legal, Glossy (sky-blue)	12.00			
3	100	pcs	Folder, Legal, Glossy (pink)	12.00			
4	100	pcs	Folder, Legal, Glossy (yellow)	12.00			
5	100	pcs	Folder, Legal, Glossy (black)	12.00			
6	100	pcs	Folder, Legal, Glossy (white)	12.00			
7	100	pcs	Folder, Legal, Glossy (violet)	12.00			
8	100	pcs	Folder, Legal, Glossy (red)	12.00			
9	100	pcs	Folder, Legal, Glossy (orange)	12.00			
10	20	bots	Glue multi purpose gle 130g	70.00			
11	20	bots	HP Ink GT53 (black)	480.00			
12	20	bots	HP Ink GT52 (magenta)	480.00			
			<b>CONT.NEXT PAGES</b>				

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

**SGD.MARY ELIZABETH L.EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

POSITION

**REPUBLIC OF THE PHILIPPINES**  
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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
13	20	bots	HP Ink GT52 (yellow)	480.00			
14	20	bots	HP Ink GT52 (cyan)	480.00			
14	20	bots	HP Ink GT52 (cyan)	480.00			
15	20	bots	Ink Epson 001 (black)	350.00			
16	20	bots	Ink Epson 001 (cyan)	350.00			
17	20	bots	Ink Epson 001 (yellow)	350.00			
18	20	bots	Ink Epson 001 (magenta)	350.00			
19	200	reams	Paper, Multicopy, A4 size 70GSM	224.00			
20	210	reams	Paper, Multicopy, Long size 70GSM	247.00			
21	100	pack	Photopaper 20 sheets, A4 size	102.00			
22	50	pack	PVC Transparent long size 10pcs/pack	102.00			
23	60	box	Tabbing Letter	102.00			
<b>TOTAL APPROVED BUDGET CONTRACT</b>				<b>196,690.00</b>			

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**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE  
 \_\_\_\_\_  
 PRINTED NAME  
 \_\_\_\_\_  
 POSITION

**CANVASS BY:** \_\_\_\_\_  
 Signature Over Printed Name



