

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

RFQ NO. 20240367
 PR No. 300-24-04-0453
 Date 4/26/2024
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Sir/Madam:

Requesting Office: MEO

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	2	ream	Certificate of Ocupancy	750.00			
2	20	ream	Bond Paper short sub 16	150.00			
3	60	ream	Paper for PPC (Plain Paper Copier) legal	247.00			
4	60	ream	Paper for PPC (Plain Paper Copier) A4	224.00			
5	1	box	Carbon Paper Plastofoil black long	990.00			
6	1	pack	Folder file,Legal size,Tagboard equivalent 14 pts 100 pcs/pack	690.00			
7	6	pc.	Record Book 160 leaves	66.00			
8	36	pc.	Ballpen black BP-S Fine	29.00			
9	12	pc.	Correction Tape 1" width	35.00			
10	2	roll	Masking tape 1" width	58.00			
11	2	roll	Tape transparent, 24mm (1") width x 50m	42.00			
12	1	tube	Multi Purpose glue 130 gms	70.00			
13	1	box	Paper Clip plastic coated jumbo	36.00			
14	2	box	Paper fastener plastic coated	50.00			
15	35	bot.	Epson Ink 003 BK	350.00			
16	25	bot.	Epson Ink 003 M	350.00			
17	25	bot.	Epson Ink 003 C	350.00			
18	25	bot.	Epson Ink 003 Y	350.00			
19	140	pc.	Office magazine file	205.00			
20	10	bot.	70% Isoprophyl Alcohol 500 ml.	98.00			
			TOTAL APPROVED BUDGET CONTRACT	104,886.00			

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION

SGD. MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

CANVASS BY:

Signature Over Printed Name

SIGNATURE

PRINTED NAME

POSITION

