

**REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte**

RFQ NO. 20240322  
PR No. 100-24-04-046  
Date 4/11/2024  
Page 1/2

**Mayor's**

Sir/Madam:

**Requesting Office: Office**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	25	box	Paper Multi Purpose 70gsm (long)	1,235.00			
2	50	box	Paper Multi Purpose 70gsm (A4)	1,120.00			
3	10	box	Paper Multi Purpose (letter)	1,100.00			
4	20	box	Ballpen 50's	328.00			
5	26	box	fastener 50's (set)	50.00			
6	25	roll	Doublesided tape #2	50.00			
7	20	bottle	Ink Epson Black	350.00			
8	10	bottle	Ink Epson Magebta	350.00			
9	10	bottle	Ink Epson Cyan	350.00			
10	10	bottle	Ink Epson Yellow	350.00			
11	130	pack	Photo Paper A4 20's	84.00			
12	13	pack	Folder- long 100's	690.00			
13	10	ream	Newsprint Paper (folio)	186.00			
14	4	box	Vellum Board 500	1,500.00			
15	10	box	Permanent Marker (black) 12's	492.00			
16	10	box	Permanent Marke (blue) 12's	492.00			
17	5	box	White board marker (black) 12's	438.00			
			CONT.NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

**SGD.MARY ELIZABETH L.EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TEL. NO.:** \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

**CANVASS BY:** \_\_\_\_\_

\_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
18	5	box	White board Marker (blue) 12's	438.00			
19	5	box	Permanent Marker Refill Ink (black)	104.00			
20	5	box	Permanent Marker Refill Ink (blue)	104.00			
21	3	box	White Board Marker Refill Ink (blue)	193.00			
22	3	box	White Board Marker Refill Ink (black)	193.00			
23	10	box	Sign Pen 0.3 (5 boxes black/5 boxes blue)	324.00			
24	10	box	Sign pen 0.5 (5 boxes black/ 5 boxes blue)	324.00			
25	19	box	Vinyl Paper Clip- 50mm	36.00			
26	10	box	Vinyl Paper Clip- 33mm	18.00			
<b>TOTAL APPROVED BUDGET CONTRACT</b>				<b>175,997.00</b>			

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**NAME OF ESTABLISHMENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_

Signature Over Printed Name

POSITION



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