

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

RFQ NO. 20240202
 PR No. 100-24-02-0257
 Date 2/29/2024
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Sir/Madam:

Requesting Office: MAYOR'S OFFICE

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

tem No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	10	box	Paper Multi Purpose 70gsm (long)	1,235.00			
2	10	box	Paper Multi Purpose 70gsm (A4)	1,120.00			
3	10	box	Paper Multi Purpose 70gsm (letter)	1,100.00			
4	7	box	Ballpen 50's	328.00			
5	15	box	Fastener 50's (set)	50.00			
6	8	bottle	Ink Epson Black	350.00			
7	8	bottle	Ink Epson Magenta	350.00			
8	8	bottle	Ink Epson Cyan	350.00			
9	8	bottle	Ink Epson Yellow	350.00			
10	5	pack	Folder- long 100's	690.00			
11	10	ream	Newsprint Paper (folio)	186.00			
12	5	box	Permanent Marker (black) 12's	492.00			
13	5	box	Permanent Marker (blue) 12's	492.00			
14	15	box	Vinyl Paper Clip- 50mm	36.00			
15	15	box	Vinlyn Paper Clip- 33mm	18.00			
			TOTAL APPROVED BUDGET CONTRACT	59,836.00			

**SUPPLIERS MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

 SIGNATURE

 PRINTED NAME

 POSITION

CANVASS BY: _____
 Signature Over Printed Name
