

**REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte**

RFQ NO. 20240186
PR No. 100-24-02-0241
Date 2/27/2024
Page 1/2

Sir/Madam:

**Requesting Office: M.O/GAD
INITIATIVES**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	30	ream	Bond Paper (A4) 70 GSM	224.00			
2	20	ream	Bpnd Paper (letter) 70 GSM	220.00			
3	20	ream	Bonnd Paper (folio) 70 GSM	247.00			
4	20	ream	Newsprint Paper (A4)	186.00			
5	20	bottle	Ink refill L3250 (black)	350.00			
6	20	bottle	Ink refill L3250 (cyan)	350.00			
7	20	bottle	Ink refill L3250 (magenta)	350.00			
8	20	bottle	Ink refill L3250 (yellow)	350.00			
9	4	bottle	Scissors 65mm	52.00			
10	10	box	Sign pen 0.5 12's	323.00			
11	10	box	Ballpen Ordinary 50's	328.00			
12	14	piece	Data File Box with cover	244.00			
13	10	box	Paper Clip 50mm	36.00			
			CONT.NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE
BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
14	5	piece	Glue gun 1/2" (12mm)	256.00			
15	30	piece	Glue stick (7mm x 190 mm)	5.00			
16	29	piece	Brown Envelope (letter)	4.00			
17	30	piece	Brown Envelope (long)	5.00			
18	30	piece	Brown Envelope (A4)	5.00			
19	5	piece	File Tray/Holder three-layer	258.00			
20	6	piece	Highlighter	35.00			
21	40	piece	Sticker Paper (A4) 10's	40.00			
22	12	piece	Stamp Pad Ink (black)	30.00			
23	20	piece	Construction Paper (A4) 10's	40.00			
24	30	piece	Sticker Paper (Folio) 10's	58.00			
25	30	piece	Special paper (A4) 10's	52.00			
26	40	piece	Vellum Board Paper (legal) 10's 220 GSM	58.00			
			TOTAL APPROVED BUDGET CONTRACT	70,000.00			

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