

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

RFQ NO. 20240132
PR No. 100-24-02-0166
Date 2/14/2024
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Sir/Madam:

Requesting Office: MBO

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	46	reams	Bond paper for PPC legal, 215mm x 330mm	250.00			
2	45	reams	Bond paper for PPC A4, 210mm x 297mm	230.00			
3	10	box	Staple Wire #35 standard	65.00			
4	51	pieces	File-Folder	215.00			
5	24	pieces	Ballpen (black)	35.00			
6	25	pieces	Correction tape	40.00			
7	5	pieces	Marking pen whiteboard black	80.00			
8	5	pieces	Epson Ink L-3110 black (003)	375.00			
9	5	pieces	Epson Ink L-220 black	350.00			
10	4	pcs	Record book	500.00			
11	5	pcs	Mechanical pen	120.00			
12	8	pieces	Ring Binder 19mm x 1.12m plastic	50.00			
13	1	unit	Calculator 12 digits	990.00			
14	10	pcs	marker	35.00			
15	3	box	Binder Clip 41mm	120.00			
16	1	pack	Green Folder	1,500.00			
17	2	boxes	PVC Binding Covers legal size	1,000.00			
18	1	pieces	Cannon Cartridge 103/303/703	4,800.00			
CONT.NEXT PAGES							

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION

(SGD.) MARY ELIZABETH L.EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

CANVASS BY: _____
Signature Over Printed Name

SIGNATURE

PRINTED NAME

POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
19	4	pieces	(Genuine)	5,000.00			
20	5	pieces	Epson Ink L6490 black (008) Eco tank	1,750.00			
21	2	pieces	Epson Ink L6490 cyan (008) Eco tank	795.00			
22	2	pieces	Epson Ink L6490 magenta (008) Eco tank	795.00			
23	2	pieces	Epson Ink L6490 yellow (008) Eco tank	795.00			
24	3	pieces	Cannon Ink GI-790 black	550.00			
25	3	pieces	Cannon Ink GI-790 magenta	550.00			
26	3	pieces	Cannon Ink GI-790 cyan	550.00			
27	3	pieces	Cannon Ink GI-790 yellow	550.00			
28	3	pieces	Epson Ink L-220 black	350.00			
29	2	pieces	Epson Ink L-220 cyan	350.00			
30	1	pieces	Epson Ink L-220 magenta	350.00			
31	2	pieces	Epson Ink L-220 yellow	350.00			
32	5	pieces	Epson Ink L-3110 black (003)	375.00			
33	1	pieces	Epson Ink L-3110 cyan (003)	375.00			
34	1	pieces	Epson Ink L-3110 magenta (003)	375.00			
35	1	pieces	Epson Ink L-3110 yellow (003)	375.00			
36	2	boxes	Paper Clip small	125.00			
37	100	pieces	Folder Long	15.00			
TOTAL APPROVED BUDGET CONTRACT				100,000.00			

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NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION
