

**REPUBLIC OF THE PHILIPPINES**  
**MUNICIPALITY OF KAPALONG**  
Province of Davao del Norte

RFQ NO. 20240107  
PR No. 100-24-02-0121  
Date 2/6/2024  
Page 1/2

Sir/Madam:

**Requesting Office: MAYOR'S OFFICE**  
**CAO/HOUSING PROGRAM**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

tem No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	10	bot.	Brother Ink (BTD60 Blk)	492.00			
2	10	bot.	Brother Ink (BT500 Magenta)	240.00			
3	10	bot.	Brother Ink (BT500 Cyan)	240.00			
4	10	bot.	Brother Ink (BT500 Yellow)	240.00			
5	22	pcs.	Sign Pen	30.00			
6	4	gal.	Alcohol Rubbing	600.00			
7	15	box	Bond Paper legal size,70 GSM (5 rms.)	1,235.00			
8	16	box	Bond Paper A4 size,70 GSM (5 rms.)	1,120.00			
9	10	pcs.	Correction Tape	35.00			
10	10	pcs.	Data File box w/ cover-blue (5"x9"x15")	244.00			
11	5	box	Staple Wire #35	44.00			
12	5	pcs.	Record book (300pages)	88.00			
13	50	pcs.	Ballpen black ordinary	7.00			
14	6	box	Paper Fastener plastic (50 set)	50.00			
15	5	pcs.	Marking pen permanent (black)	41.00			
16	5	pcs.	Marking pen permanent (blue)	41.00			
17	10	pcs.	Certificcate holder plastic (A4 size)	55.00			
			<b>CONT.NEXT PAGES</b>				

**SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L.EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
PRINTED NAME  
\_\_\_\_\_  
POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
18	4	pcs.	Scissors/heavy duty big 65mm (8")	52.00			
19	2	pack	Folder legal 100's	690.00			
20	5	roll	Masking tape 2"	102.00			
21	5	roll	Packaging Tape 2"	54.00			
22	2	pcs.	Puncher heavy duty	234.00			
23	5	set	Marker,Flurescent 3 assorted colors	90.00			
24	30	pc	Envelop Documentary legal	5.00			
25	1	pc	Calculator (12 digits solar)	426.00			
26	2	Unit	Stapler w/ remover heavy duty	546.00			
27	21	pcs.	Expanded envelop/legal with garter	17.00			
28	2	pcs.	Gun tacker w/ staple wire	1,300.00			
29	3	pcs.	Wifi dangle 5hz w/ bluetooth	900.00			
			<b>TOTAL APPROVED BUDGET CONTRACT</b>	<b>69,996.00</b>			

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