

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

RFQ NO. 20240045
 PR No. 100-24-01-0088
 Date 30/01/2024
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Sir/Madam:

Requesting Office: **SBO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	15	boxes	Sign pen 0.4 (12s/box)	475.00			
2	15	boxes	Ballpen (black), 50s/box	328.00			
3	8	tube	INEO Toner 164	4,120.00			
4	20	boxes	Staple Wire Standard, #35	51.00			
5	28	boxes	Plastic Fastener, 50s	50.00			
6	35	ream	Bond paper, (legal size), 70 GSM	247.00			
7	38	ream	Bond paper, (A4 size),70 GSM	224.00			
8	12	bottle	Ink black 664- Epson	350.00			
9	12	bottle	Ink cyan 664- Epson	350.00			
10	12	bottle	Ink magenta 664-Epson	350.00			
11	12	bottle	Ink yellow 664- Epson	350.00			
			TOTAL APPROVED BUDGET CONTRACT	81,382.00			

**SUPPLIERS MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

CANVASS BY: _____
 Signature Over Printed Name

 SIGNATURE

 PRINTED NAME

 POSITION

