

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

RFQ NO. 20240043
 PR No. 100-24-01-0081
 Date 29/01/2024
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Sir/Madam:

Requesting Office: **MIO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	14	ream	Bond paper A4, 70GSM	224.00			
2	14	ream	Bond paper legal size 70GSM	247.00			
3	10	bot	Epson Ink 003 (black)	350.00			
4	10	bot	Epson Ink 003 (cyan)	350.00			
5	10	bot	Epson Ink 003 (magenta)	350.00			
6	10	bot	Epson Ink 003 (yellow)	350.00			
7	5	pcs	Pentel pen permanent (black)	41.00			
8	10	pcs	Correction tape	35.00			
9	5	box	Paper Fastener plastic (50sets)	50.00			
CONT.NEXT PAGES							

**SUPPLIERS MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION

REPUBLIC OF THE PHILIPPINES

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
10	250	pack	Photo paper A4 (20pcs)	84.00			
11	2	box	Ballpen Black	328.00			
12	20	pcs	Sign Pen	45.00			
13	3	pack	Folder Long (100pcs.)	690.00			
14	20	pcs	Date File box	168.00			
15	7	bot	Epson Ink T664 (black)	350.00			
16	7	bot	Epson Ink T664 (cyan)	350.00			
17	7	bot	Epson Ink T664 (magenta)	350.00			
18	7	bot	Epson Ink T664 (yellow)	350.00			
			TOTAL APPROVED BUDGET CONTRACT	59,185.00			

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ADDRESS: _____
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CANVASS BY: _____
 Signature Over Printed Name

 SIGNATURE

 PRINTED NAME

 POSITION

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