

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
 Province of Davao del Norte

RFQ NO. 20240004
 PR No. 100-24-01-0006
 Date 1/19/2024
 Page 1/2

Sir/Madam:

Requesting Office: ADMIN. OFFICE

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	75	ream	Bond Paper A4, 70 GSM	224.00			
2	45	ream	Bond Paper Legal, 70 GSM	247.00			
3	6	bot	Epson Ink Black T6641	350.00			
4	4	bot	Epson Ink Cyan T6642	350.00			
5	5	bot	Epson Ink Magenta T6643	350.00			
6	5	bot	Epson Ink Yellow T6644	350.00			
7	80	pc.	Sign Pen	45.00			
8	8	bot	Brother DCP-T720DW Black	500.00			
9	8	bot	Brother DCP-T720DW Cyan	500.00			
10	8	bot	Brother DCP-T720DW Magenta	500.00			
11	8	bot	Brother DCP-T720DW Yellow	500.00			
12	36	pc.	Correction Tape	35.00			
13	10	pack	Construction Paper Assd. Color 20's/pack	35.00			
CONT.NEXT PAGES							

**SUPPLIERS MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

 SIGNATURE

 PRINTED NAME

CANVASS BY: _____
 Signature Over Printed Name

 POSITION

REPUBLIC OF THE PHILIPPINES

MUNICIPALITY OF KAPALONG

Province of Davao del Norte

RFQ NO. 20240004
 PR No: 100-24-01-0006
 Date: 1/19/2024
 Page: 2/2

Sir/Madam:

Requesting Office: ADMIN. OFFICE

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
14	3	pcs.	Marking Pen (black) Permanent	41.00			
15	2	bot	Marking Pen (Blue) Permanent	41.00			
16	500	pc.	Envelope Documentary Legal	5.00			
17	6	pcs.	Staple Wire #35	51.00			
18	24	pcs.	Data File Box	168.00			
19	30	pad	Sticky Note 50's	30.00			
20	3	pack	Folder Legal 100's	690.00			
21	3	roll	Masking Tape 2"	72.00			
22	4	roll	Packaging Tape 2"	52.00			
23	1	pcs.	Puncher Heavy Duty	216.00			
24	4	set	Marker,Fluorescent 3Assd. Colors	123.00			
25	5	pcs.	Stapler #35	546.00			
			TOTAL APPROVED BUDGET CONTRACT	70,000.00			

**SUPPLIER MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

 SIGNATURE

 PRINTED NAME

CANVASS BY: _____
 Signature Over Printed Name

 POSITION

—
—