

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
 Province of Davao del Norte

RFQ NO. 20230902
 PR No. 100-23-10-1122
 Date 10/12/2023
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Sir/Madam:

Requesting Office: MAYOR'S OFFICE

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	50	ream	Paper multi-purpose 70GSM (long)	234.00			
2	50	ream	Paper multi-purpose 70GSM (A4)	228.00			
3	12	box	Fastener 50's	50.00			
4	30	bottle	Ink Epson black	350.00			
5	20	bottle	Ink Epson magenta	350.00			
6	20	bottle	Ink Epson cyan	350.00			
7	20	bottle	Ink Epson yellow	350.00			
8	10	pack	Photo Paper A4 20's	100.00			
9	5	pack	Vellum Paper 100's	420.00			
10	20	piece	Scissors 6mm	52.00			
11	30	pc	Certificate Holder long	75.00			
12	50	pc	Certificate Holder A4	70.00			
13	2	box	Correction Tape 48's	500.00			
TOTAL APPROVED BUDGET CONTRACT				66,090.00			

**SUPPLIERS MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L. EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____
ADDRESS: _____
TEL. NO.: _____

 SIGNATURE

 PRINTED NAME

CANVASS BY: _____
 Signature Over Printed Name

 POSITION

