

**REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte**

RFQ NO. 20230679  
PR No. 100-23-07-0843  
Date 7/31/2023  
Page 1/2

Sir/Madam:

**Requesting Office: MO/BAC OFFICE**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	52	rms.	Paper, Multicopy, Legal 70 GSM	278.00			
2	50	rms.	Paper, Multicopy, A4 70 GSM	255.00			
3	2	pack	Folder Tagboard Legal Size,100box	684.00			
4	20	btls.	Correction Tape	35.00			
5	9	pcs.	Sign Pen	45.00			
6	10	btls.	Brother Ink TBT6000BK	492.00			
7	5	btls.	Brother Ink TBT5000Y	240.00			
8	5	btls.	Brother Ink TBT5000C	240.00			
9	5	btls.	Broteht Ink TBT5000M	240.00			
10	15	pcs.	Ballpen BP-S Fine	29.00			
			CONT.NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L.EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
11	20	btls.	Epson Ink refill T6641	350.00			
12	6	btls.	Epson Ink refill T6642	350.00			
13	6	btls.	Epson Ink refill T6643	350.00			
14	6	btls.	Epson Ink refill T6644	350.00			
15	98	pcs.	Transparent Folder long	10.00			
16	8	btls.	Epson Ink refill 003 cyan	350.00			
17	8	btls.	Epson Ink refill 003 magenta	350.00			
18	20	btls.	Epson Ink refill 003 black	350.00			
19	8	btls.	Epson Ink refill 003 yellow	350.00			
20	10	box	Data File Box	168.00			
			<b>TOTAL APPROVED BUDGET CONTRACT</b>	<b>70,000.00</b>			

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\_\_\_\_\_  
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\_\_\_\_\_  
 PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
 Signature Over Printed Name

\_\_\_\_\_  
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