

**REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte**

RFQ NO. 20230412  
PR No. 100-23-05-0501  
Date 5/22/2023  
Page 1/1

Sir/Madam:

**Requesting Office: MDRRMO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	15	ream	Bond paper PPC A4	228.00			
2	5	bot	Ink Cyan T6642 (EPSON)	350.00			
3	5	bot	Ink Black T6642 (EPSON)	350.00			
4	5	bot	Ink Magenta T6642 (EPSON)	350.00			
5	5	bot	Ink Yellow T6642 (EPSON)	350.00			
6	64	pcs.	Brown Folder legal	7.00			
7	150	pcs.	Ballpen black Ordinary	7.00			
8	133	pcs.	Training kits	250.00			
9	150	pcs.	Certificate Holders	75.00			
10	10	packs	Construction Paper legal 20's	36.00			
11	50	pcs.	Folder Transparent legal	10.00			
12	10	roll	Masking Tape 2" thick	107.00			
13	12	packs	Sticker paper A4 10's	51.00			
14	10	packs	Photopaper glossy A4 20's	102.00			
			<b>TOTAL APPROVED BUDGET CONTRACT</b>	<b>59,980.00</b>			

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L. EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_

Signature Over Printed Name

POSITION



