

**REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte**

RFQ NO. 20230061  
PR No. 100-23-02-0088  
Date 2/1/2023  
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Sir/Madam:

**Requesting Office: MIO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

tem	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	14	box	Bond paper A4,70GSM	228.00			
2	14	box	Bond paper legal size 70GSM	234.00			
3	10	bot	Epson Ink 003 (black)	350.00			
4	10	bot	Epson Ink 003 (cyan)	350.00			
5	10	bot	Epson Ink 003 (magenta)	350.00			
6	10	bot	Epson Ink 003 (yellow)	350.00			
7	5	pcs.	Pentel pen permanent (black)	41.00			
8	10	pcs.	Correction tape	35.00			
9	5	box	Paper fastener plastic (50's)	50.00			
10	250	pack	Photo paper A4 (20pcs.)	100.00			
11	2	box	Ballpen black	328.00			
12	6	pcs.	Sign pen	45.00			
13	3	pack	Folder long (100pcs.)	684.00			
			CONT.NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE  
BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L.EXALA**  
BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

POSITION

**MUNICIPALITY OF KAPALONG**  
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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
14	20	pcs.	Data file box	168.00			
15	5	pcs.	Epson Ink T664 (black)	350.00			
16	5	pcs.	Epson Ink T664 (cyan)	350.00			
17	5	pcs.	Epson Ink T664 (magenta)	350.00			
18	5	pcs.	Epson Ink T664 (yellow)	350.00			
			<b>TOTAL APPROVED BUDGET CONTRACT</b>	<b>59,661.00</b>			

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**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
Signature Over Printed Name

POSITION





