

**MUNICIPALITY OF KAPALONG**  
**Republic of the Philippines**  
**Province of Davao del Norte**

RFQ No. 20220999  
 PR No. 100-22-10-1169  
 Date 10/25/2022  
 Page 1/2

Sir/Madam:

**Requisitioning Office: MACCO**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	60	reams	Bookpaper long 70gsm	234.00			
2	60	reams	Bookpaper short 70gsm	220.00			
3	19	pads	Yellow pad	56.00			
4	50	boxes	Staple wire #35	51.00			
5	20	bot.	Glue 130 grams	57.00			
6	2	bundle	Folder brown long 100's /pack	684.00			
7	2	bundles	Folder brown short 100's /pack	570.00			
<b>Cont. next page</b>							

**SUPPLIERS MUST SPECIFY/INDICATE  
 BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L. EXALA**  
 BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

SIGNATURE

PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
 Signature Over Printed Name

POSITION

**MUNICIPALITY OF KAPALONG**  
**Republic of the Philippines**  
**Province of Davao del Norte**

Quotation No. 20220999  
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tem No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
8	24	boxes	Paper Fastener 50's	50.00			
9	53	boxes	Rubber Bond	30.00			
10	21	bot.	Epson Ink 6641	350.00			
11	8	bot.	Epson Ink 6642	350.00			
12	8	bot.	Epson Ink 6643	350.00			
13	8	bot.	Epson Ink 6644	350.00			
14	11	bot.	Epson Ink 7741	678.00			
			<b>Total Approved Budget Contract</b>	<b>60,500.00</b>			

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**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
 Signature Over Printed Name

\_\_\_\_\_  
 POSITION

