

**REPUBLIC OF THE PHILIPPINES**  
**MUNICIPALITY OF KAPALONG**  
**Province of Davao del Norte**

QRF No. 20220810  
 PR No. 100-22-09-0963  
 Date 9/12/2022  
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Sir/Madam:

**Requesting Office: BAC OFFICE**

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

tem	Qty.	Unit		ABC	Unit	Total	Remarks & Date of Delivery
1	55	rms.	Paper, Muticopy. legal	234.00			
2	50	rms.	Paper, multicopy, A4	228.00			
3	2	pack	Folder Tagboard Legal size, 100/box	682.00			
4	10	btls.	Correction Tape	35.00			
5	9	pcs	Sign Pen Black	45.00			
6	10	btls.	Btother Ink TBT6000BK	400.00			
7	5	btls.	Brother Ink TBT5000Y	400.00			
8	5	btls.	Brother Ink TBT5000C	400.00			
9	5	btls.	Brother Ink TBT5000M	400.00			
10	10	pcs	Ballpen BP-S Fine	29.00			
			<b>CONT. NEXT PAGES</b>				

**SUPPLIERS MUST SPECIFY/INDICATE  
 BRAND NAMES UPON QUOTATION**

**(SGD.) MARY ELIZABETH L. EXALA**  
 BAC-Chairperson

**I HEREBY CERTIFY:**

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

**NAME OF ESTABLISHMENT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**TEL. NO.:** \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE  
 \_\_\_\_\_  
 PRINTED NAME  
 \_\_\_\_\_  
 POSITION

**CANVASS BY:** \_\_\_\_\_  
 Signature Over Printed Name

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
11	20	btls	Epson Ink refill T6641	350.00			
12	10	btls.	Epson Ink refill T6642	350.00			
13	10	btls.	Epson ink refill T6643	350.00			
14	10	btls.	Epson Kink refill T6644	350.00			
15	34	pcs	Transparent folder Long	10.00			
16	8	btls.	Epson Ink refill 003 cyan	350.00			
17	8	btls.	Epson ink refill 003 magenta	350.00			
18	20	btls.	Epson ink refill 003 Black	350.00			
19	8	btls.	Epson Ink Frefill 003 Yellow	350.00			
20	60	box	Data Ffile Box	168.00			
<b>TOTAL APPROVED BUDGET CONTRACT</b>				<b>80,000.00</b>			

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\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 PRINTED NAME

**CANVASS BY:** \_\_\_\_\_  
 Signature Over Printed Name

\_\_\_\_\_  
 POSITION





