

REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF KAPALONG
Province of Davao del Norte

QRF No. 20220475
 PR No. 100-22-05-0553
 Date 5/31/2022
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Sir/Madam:

Requesting Office: MEO

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

tem	Qty.	Unit		ABC	Unit	Total Price	Remarks & Date of Delivery
1	1	ream	Building Permit Forms	750.00			
2	1	ream	Electrical permit forms	750.00			
3	11	ream	Certificate of Occupancy	750.00			
4	30	ream	Bond paper short sub 16	150.00			
5	30	ream	Bond paper Long sub 16	160.00			
6	20	ream	Paper for PPC (plain paer copies)legal 700 gsm	234.00			
7	20	ream	paper for PPC (plain paer copies)A\$ 700 gsm	228.00			
8	8	pads	Summary of Payroll	49.00			
9	1	box	Carbon Paper plastoil black long 100's	990.00			
10	1	packs	Folder file,legal size,tagboard 100pcs/pack	684.00			
			CONT. NEXT PAGES				

**SUPPLIERS MUST SPECIFY/INDICATE
 BRAND NAMES UPON QUOTATION**

(SGD.) MARY ELIZABETH L.EXALA
 BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

 SIGNATURE

 PRINTED NAME

CANVASS BY: _____

 Signature Over Printed Name

 POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
11	8	pcs	Record book 160 leaves	66.00			
12	24	pcs	Pencil #2EE 482	8.00			
13	12	pcs	Sign Pen black	45.00			
14	60	pcs	Ballpen black BP-S fine	29.00			
15	20	pcs	Correction tape 8 mtrs width	35.00			
16	4	roll	Masking tape 1"width	58.00			
17	3	roll	Tape transparent,1"width x 50m	42.00			
18	1	tube	Multi Purpose glue 130gsm	57.00			
19	4	boxes	Paper clip plastic coated jumbo 50mm	36.00			
20	1	boxes	Paper clip plastic coated small 50mm	18.00			
CONT. NEXT PAGES							

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ADDRESS: _____
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PRINTED NAME

CANVASS BY: _____
Signature Over Printed Name

POSITION

