



Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao
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OFFICE OF THE MUNICIPAL MAYOR

April 10, 2025

TEOFILO MANIWANG JR.

Sales and Marketing Executive

LIBTECH SOURCE PHILIPPINES INC.

Unit 3 2nd. Floor Eight One Eight Bldg. Arnaiz Road

San Lorenzo Village, Makati City

Sir,

This is in connection with the approval of your contract for the **Supply and Delivery of following items:**

- E-Books

“NOTICE TO PROCEED” is hereby given to the above – quoted project.

You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.

Very truly yours,

(SGD.) MARIA THERESA R. TIMBOL

Municipal Mayor

Received by:

Name and Signature : _____

Of Authorized Representative

Date : _____