



Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao
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OFFICE OF THE MUNICIPAL MAYOR

May 20, 2025

WENDILYN A. INOT

Proprietor

JLWI I.T AND AIR CONDITIONING SUPPLIES

Ground Floor Tanduyan Bldg. Quezon St., Maniki, Kapalong,

Davao del Norte

Madam ,

*This is in connection with the approval of your contract for the **Supply and Delivery of following items:***

- *Four (4) units Desktop Computer –MBO*

“NOTICE TO PROCEED” is hereby given to the above – quoted project.

You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.

Very truly yours,

(SGD.) MARIA THERESA R. TIMBOL

Municipal Mayor

Received by:

Name and Signature : _____

Of Authorized Representative

Date : _____