



Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao
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OFFICE OF THE MUNICIPAL MAYOR

July 26, 2023

MR. FRED KARLO G. RIÑA

Branch Manager

MARBEL UNIVESAL TRADING INCORPORATED

Osmeña Street, Brgy. Zone 1, Coronadal City,
South Cotabato

Madam,

This is in connection with the approval of your contract for the **Supply and Delivery of following items:**

- Four (4) units Motorcycle

“NOTICE TO PROCEED” is hereby given to the above – quoted project.

You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.

Very truly yours,

(SGD.) MARIA THERESA R. TIMBOL

Municipal Mayor