

Republic of the Philippines **MUNICIPALITY OF KAPALONG** Province of Davao -000-

OFFICE OF THE MUNICIPAL MAYOR

July 12, 2023

MS. ROLINA A. BONTIA President RB ROADMARKING TRADING INC. Unit B7 2nd. Floor LTG Y12 Bldg. Km. 9 Brgy. Sasa, Davao City

Madam,

This is in connection with the approval of your contract for the **Supply and Delivery of following** *items:*

• Tents for Incident Command Post and Temporary Shelter

"NOTICE TO PROCEED"' is hereby given to the above – quoted project.

You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.

Very truly yours,

(SGd.) MARIA THERESA R. TIMBOL Municipal Mayor