



Republic of the Philippines  
**MUNICIPALITY OF KAPALONG**  
Province of Davao  
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**OFFICE OF THE MUNICIPAL MAYOR**

August 14, 2023

**ROMELO CASA CATOERA JR.**

Proprietor

COOLTEMP. ENGINEERING SERVICES

Tevar Bldg., Prk. Sampaguita 1, Visayan Village,  
Tagum City

**Sir,**

*This is in connection with the approval of your contract for the **Supply and Delivery of following items:***

- Seven (7) units Aircon for KCAST

**“NOTICE TO PROCEED”** is hereby given to the above – quoted project.

*You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.*

Very truly yours,

**(SGD.) MARIA THERESA R. TIMBOL**  
Municipal Mayor