



Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao
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OFFICE OF THE MUNICIPAL MAYOR

June 6, 2023

MELVIN P. AGOT

SALES REPRESENTATIVE

LEDGTECH (PHILIPPINES) INC.

Door 103, 1st Floor, La Cima Building 2,
15 Palma Gil St., Davao City

Madam,

This is in connection with the approval of your contract for the **Supply and Delivery of following items:**

- ICT Equipment
One (1) unit Day Light Projector
Three (3) units Laptop (Acer Travelmate)

“NOTICE TO PROCEED” is hereby given to the above – quoted project.

You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.

Very truly yours,

(sgd.) MARIA THERESA R. TIMBOL
Municipal Mayor