



Republic of the Philippines  
**MUNICIPALITY OF KAPALONG**  
Province of Davao  
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**OFFICE OF THE MUNICIPAL MAYOR**

June 13, 2022

**MARIA TERESA M. GRAVINO**

Proprietor

Worker Saint Marketing

Brgy. Vicente Hizon Sr., Buhangin District, Davao City

**Madam,**

This is in connection with the approval of your contract for the **Supply and Delivery of following items:**

- Spare parts for Repair and Maintenance of Other machinery and Equipment

**“NOTICE TO PROCEED”** is hereby given to the above – quoted project.

You may therefore start to deliver on the said Supplies and Materials effective even date and the contract time shall be counted seven (7) days from the said date.

Very truly yours,

**(SGD.)MARIA THERESA R. TIMBOL**

Municipal Mayor