



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### ***Supply and Delivery of Other Supplies for KCAST GAD Office***

1. *The Local Government Unit of Kapalong, through the **TRUST Fund - 2025** intends to apply the sum of **Eight Hundred Ninety Two Thousand Six Hundred Twenty Two Pesos Only (892,622.00)** being the ABC to payments under the contract for **Supply and Delivery of Other Supplies for KCAST GAD Office** . Bids received in excess of the ABC shall be automatically rejected at bid opening.*
2. *The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).*
3. *Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.*
  - a. *Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.*
4. *Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.*
5. *A complete set of Bidding Documents may be acquired by interested Bidders starting on **July 10 ,2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P 1,000.00)**.*
6. *Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **July 21, 2025 at 10:00 AM**. Late bids shall not be accepted.*
7. *All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.*
8. *Bid opening shall be on **July 21 , 2025 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.*
9. *Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.*

*Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.*

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA

BAC OFFICE

Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte

*dadangmay@yahoo.com*

09176848162

*www.kapalong.gov.ph*

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(SGD.) MARY ELIZABETH L. EXALA**

*BAC Chairperson or Authorized Representative*

Republic of the Philippines							
Municipality of Kapalong							
Davao Province							
Reference: for KCAST Guidance Office and GAD Office use							
Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
1	1	unit	Office Table (L Type)	35,000.00			
			Dimention: 180Lx98/120/203W x 76H cm				
			200L x 98.5/120/203W x 76H cm				
			*Top Grad Mdf w/ Wood Veneer w/ Drawer & Cabinets				
			*Finish: Wood Grain				
2	2	unit	Office Junior Table	13,000.00			
			Dimention: 100cm overall length, 1200cm overall length				
			*one Center Drawer with lock				
			*three side Drawer with central lock				
3	3	unit	Swivel Chair	8,700.00			
			*High back office chair w/ metal armrest and Adjustable seat				
			*High Fabric in Leatherette and Metal Chrome Legs				
			*Size: Mid back L54.7 x W58.6 xH 88-96 cm				
			*Weight Capacity: 80kg				
4	6	unit	Office Visitor Chair	3,300.00			
			*Material: Mesh				
			*Dimension: L21.5" x W22" xH 37.5"				
5	1	unit	Sofa Bed (L Type)	36,800.00			
			*Seating Capacity: 3				
			*Sofa Width: 60 inch (152.4cm)				
			*Sofa Length: 92 inch (223.7cm) Mattress Type Foam				
6	1	unit	Sofa Bed 2 Seater (for lactating area)	25,000.00			
			*Material: Fabric				
			*Frame Materials: Wood				
7	2	pcs.	Window Blinds	630.00			
			*110 x 180 cm				
8	1	pcs.	Window Blinds	545.00			
			*70 x 180 cm				
9	1	pcs.	Window Blinds	785.00			
			*170 x 180 cm				
10	2	pcs.	Window Blinds	715.00			
			120 x 180 cm				
11	3	pcs.	Computer Table	5,200.00			
			*Material: Metal, Wood				
			*Dimension: (LxWxH) 3-5ft x 2 ft x 30 inches				
12	3	unit	Lateral Metal Cabinet	12,100.00			
			*3Tier Dimension: 900L x 455D x H cm				
			*Lateral Filling Metal Cabinet w/ 3 Drawers				
			*Color Light Gray				
			*Centralize Lock				
			*Powder Coated Finish				
13	3	unit	Office Cabinet	17,000.00			
			*3 Door Filling Cabinet				
			* Measurements in mm: 1200Wx400D x 2000H				
14	2	unit	Dining Table	6,450.00			
			*Table: L 120cm x 75cm x H 75cm				
			*Seat Height: 48cm				
			*Chair: W 47cm x D 52.5cm x H 79.5cm				
			*Color: Natural white Dining Chair (w seat Padding)				
			Approved Budget for the Contract				
Name of Establishment				Signature of Bidders or his duly Authorized Representative			

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Republic of the Philippines							
Municipality of Kapalong							
Davao Province							
Reference: for KCAST Guidance Office and GAD Office use							
Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
15	1	unit	Water Dispenser	11,628.00			
			*3 Option: Hot, Cold and Warm				
			*Energy: Efficient Compresor				
			* Dimension: (H*W*D) 101*32*37cm				
			* 1 year warranty				
16	1	unit	Samrt TV 65"	49,800.00			
			* 4K UHD				
			* Resolution: 3840X2160				
			* Screen Size: 65"				
17	1	unit	Refrigerator (Inverter)	32,397.00			
			* 6 cubic ft.				
			* HD Inverter 2 Door No-Frost ref. with wire shelves				
			*1 year warranty				
18	1	unit	Conference Table 15-20 Seater	40,000.00			
			* 20 Feet conference table wood				
			* Material: Natural Wood Veneer				
			* Size: 6000Wx2000Dx760H				
19	30	unit	Office Chair for Conference Room	2,900.00			
			* Elegant executive chair				
			* Dimentions: 65x55x96-106cm(Height)				
20	1	unit	Wireless Portable Speaker	23,758.00			
			* 6 hours of playtime				
			* Plug-n play mic & guitar inputs				
			* 2x Wireless microphone				
			* Essential portable party speaker w/ build lights and wireless mic				
21	1	unit	Electric Fan	5,409.00			
			* Dimension:				
			* Center table 130L x 70W cm				
			20W pedestal air				
			*Circulator fan				
			* 1 year warranty				
22	1	unit	Paper Shredders Machine	9,358.00			
			* 23L Capacity paper drum				
			*ABS Bod: The light weight body is only 8.6Kg, which can be easily lifted by even girls				
			* Shredded paper effect: 4x25mm				
			* Over heating protection: Continues operation, Automatic stop of excessive heating				
			* Nitriole steel knife: The cutting is neat, sharp and durable, continues shredding for 10 minutes				
			* Infrared intelligent paper feeding auto standby after 5 seconds without paper				
			* 1 year warranty				
23	1	unit	Scanner Machine	31,740.00			
			* Flatbed scanner 1200 x 1200 DPI USB				
			* 3 Pass automatic document feeder				
			* 1 year warranty				
24	4	unit	Office Chair	4,427.00			
			* Nylon base *488488-105-115cm				
			* High back * Black mesh chair				
23	1	unit	Scanner Machine	31,740.00			
			* Flatbed scanner 1200 x 1200 DPI USB				
			* 3 Pass automatic document feeder				
			* 1 year warranty				
			Approved Budget for the Contract				
Name of Establishment				Signature of Bidders or his duly Authorized Representative			
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Republic of the Philippines							
Municipality of Kapalong							
Davao Province							
<b>Reference:</b>				<b>for KCAST Guidance Office and GAD Office use</b>			
<i>Item</i>	<i>Qty</i>	<i>Unit</i>	<i>Article/Description</i>	<i>Approved Budget of Contract</i>	<i>Unit Price</i>	<i>Total Price</i>	<i>Remarks of delivery of articles</i>
24	2	pcs.	Window Blinds (H7"XW5")	2,967.00			
25	2	pcs.	Window Blinds (H5"XW8")	2,820.00			
26	2	pcs.	Window Blinds (H5"XW4")	2,540.00			
27	1	pc.	Window Blinds (H5.5"XW5")	2,713.00			
28	1	pc.	Window Blinds (H4"XW3")	1,980.00			
29	4	unit	Office Chair	4,427.00			
			* Nylon base *488488-105-115cm				
			* High back * Black mesh chair				
30	1	unit	Exhaust Fan	1,495.00			
			* Wall mounted 7"				
			* 24.5x24.5				
31	4	units	L-Shape Office Table	11,155.00			
			* Wallnut color				
			* L-180cm x W160cm X H-75cm				
32	3	pcs.	External Hard Drives	2,500.00			
			* Connection interface 1x USB 3.1 Gen 1 (USB)				
			* Storage capacity 1 TB				
			* Internal drive				
33	3	pcs.	Keyboard and Mouse	1,500.00			
			* Special Feature: Ergonomic				
			* Capae Device: Desktop, Computer, PC, Laptop, Chrome Book, Note Book				
34	3	units	UPS Power Back-up Battery Uninterruptible	5,000.00			
			* AWP AID 1500 pro LCD				
			* Ratings: 1500VA/900W				
			* Battery: 2x12V/8Ah				
			* Automatic voltage regulation (AVR)				
			* Power Supply: (6-Sockets)				
			* Size: 90x305x165mm				
			* Weight: 10.7 kg				
35	1	unit	Projector	44,394.00			
			*Brightness: 4000 ANSI lumens				
			* Normal Lamp life hours: 6000 Hrs.				
			* Economic Lamp life hours: 1200 Hrs.				
			* Contrast Ratio: 16,000;1				
			* Function type: Basic Projector				
			* 1 year warranty				
36	1	pc.	White Screen With Stand	7,000.00			
			* Round tripod post, Economic & simple				
			* Extension post steel legs easy storage and transportation				
			* Screen type: Tripod screen				
			* Size: 70"x70" (173cmX173cm)				
			* Material: Matte white				
37	4	sets	CCTV Camera Package w/ Full Installation	25,000.00			
			<b>Approved Budget for the Contract</b>	<b>892,622.00</b>			
<b>Name of Establishment</b>				<b>Signature of Bidders or his duly Authorized Representative</b>			
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