



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### ***Supply and Delivery of Emergency Grab Kit***

1. *The Local Government Unit of Kapalong, through the **Special Trust Fund - 2025** intends to apply the sum of **Six Hundred Twenty Five Thousand Pesos Only ( 625,000.00 )** being the ABC to payments under the contract for **Supply and Delivery of Emergency Grab Kit** . Bids received in excess of the ABC shall be automatically rejected at bid opening.*
2. *The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).*
3. *Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.*
  - a. *Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.*
4. *Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.*
5. *A complete set of Bidding Documents may be acquired by interested Bidders starting on **June 3 ,2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P 1,000.00)**.*
6. *Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **June 10, 2025 at 10:00 AM**. Late bids shall not be accepted.*
7. *All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.*
8. *Bid opening shall be on **June 10, 2025 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.*
9. *Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.*

*Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.*

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA  
BAC OFFICE  
Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte  
dadangmay@yahoo.com  
09176848162  
www.kapalong.gov.ph

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(SGD.) MARY ELIZABETH L. EXALA**  
*BAC Chairperson or Authorized Representative*

Republic of the Philippines
Municipality of Kapalong
Davao Province

<b>Reference:</b>	<b>Emergency Grab Kit</b>				
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<i>Item</i>	<i>Qty</i>	<i>Unit</i>	<i>Article/Description</i>	<i>Approved Budget of Contract</i>	<i>Unit Price</i>	<i>Total Price</i>	<i>Remarks on delivery of articles</i>
1	250	unit	Emergency Grab Kit	2,500.00			
			Inclusions:				
			* 20 liters (sealed bucket-White)				
			* Battery Generated Flash Light				
			* AM/FM Radio (Solar/Chargeable)				
			* first Aid Kit (7.5 Providine Iodine,30ml				
			hydrogen peroxide, cotton, 10 pcs band				
			2 gauze pads, micropore tape)				
			* Whistle-Metal				
			* Hygiene Kit (120 ml alcohol, 10 pcs				
			disposable mask, roll tissue, bath				
			bar soap, 4 pcs toothbrush,				
			shampoo, dishwashing paste/Liquid)				
			* Family Food pack (5 kls. Rice , 3 tins				
			sardines, 3 tins beefloaf , 2 bottles 1				
			liter water, 6 sachet coffee, 3 sachet milk,				
			cooking oil pouch, soy sauce pouch,				
			vinegar pouch, iodized salt				
			* Kitche knife				
			Approved Budget of the Contract	625,000.00			

<b><i>Name of Establishment</i></b>	<b><i>Signature of Bidders or his duly</i></b>	
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Signature of Bidders or his duly Authorized Representative		
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