

## Republic of the Philippines MUNICIPALITY OF KAPALONG Province of Davao del Norte o0o

## **INVITATION TO BID**

## Supply and Delivery of Other Supplies for Mayor's Office

- 1. The Local Government Unit of Kapalong, through the **General Fund 2025** intends to apply the sum of **Four Million Seven Hundred Thirty Six Thousand Nine Hundred Twenty Five Pesos Only (4,736,925.00)** being the ABC to payments under the contract for **Supply and Delivery of Other Supplies for Mayor's Office**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 Days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during 8:00 AM to 5:00 PM.
- 5. A complete set of Bidding Documents may be acquired by interested Bidders on **January 31, 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (P 5,000.00)**.
- 6. The Local Government Unit of Kapalong will hold a Pre-Bid Conference<sup>1</sup> on **February 7, 2025 at 10:00 AM at Supply Office,** which shall be open to prospective bidders.
- 7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **February 19,2025 at 10:00 AM.** Late bids shall not be accepted.
- 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in *ITB* Clause 14.
- 9. Bid opening shall be on **February 19**, **2025 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

10. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.

- 11. The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 12. For further information, please refer to:

MARY ELIZABETH L. EXALA
BAC OFFICE
Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte
dadangmay@ yahoo.com
09176848162
www.kapalong.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: <a href="https://www.philgeps.gov.ph">www.philgeps.gov.ph</a>

(SGD.) MARY ELIZABETH L. EXALA BAC Chairperson or Authorized Representative

			Municipality of Kapa				
			Davao Province				
Reference:		Other	Supplies for Mayor's Office				
Item	Qty	Unit	Article/Description	Approved	Unit	Total	Remarks o
				Budget of	Price	Price	delivery o
				Contract			articles
1	300	case	3 in 1 Coffee Original Bleand & Brew	1,974.00			-
			8 Bags/case				+
2	250	case	3 in 1 Coffee Creamy White 8 Bags/case	2,320.00			+
3	250	case	3 in 1 Coffee Blend & Brew 8 Bags/case	2,320.00			+
4	270	pcs	Broom Soft	108.00			
5	540		Alcohol 70% (500mg)	98.00			
6	900	bag	Biscuit 10's	70.00			
7	120	case	Juice 230ml 24's	364.00			
8	1200	cont.	Purified Water 4 gals/cont.	25.00			<del>                                     </del>
9	1800		Fabric Conditioner 40ml	9.00			
10	280	<del>                                     </del>	Detergent Powder 65grams	8.00			
11	60	bottle	Toilet Bowl Cleaner 1000ml	342.00			
12	60	pack	Toilet Tissue 12 rolls/pack	110.00			
13	54	case	Paper Oack Lunch 2 div. 600pcs/case	4,920.00			
14	300	case	Wooden Spoon 1,200pcs/case	2,400.00			
15	710	can	Disinfectant Liquid Spray 510grams	636.00			
16	950	pcs	Diswashing Paste 400 grams	50.00			<u> </u>
17	300	kilos	Sugar Brown	84.00			
18	380	case	Coffee Stick 48's 21 bags	133.00			
19	200	box	Antibacterial Soap 130grams	46.00			
20	180		Battery Triple A by 4	233.00			
21	<i>75</i>	pack	Battery Double A by 4	207.00			
22	400	case	paper Cup 12 oz 1000's	1,500.00			
23	100	case	Bottled Water 350ml 40's	352.00			
24	180	case	Bottled Water 500ml 36's	382.00			
25	100	pack	Milo 24g by 12	113.00			
26	90	pack	Mascada 10pack	1,560.00			
27	450	pack	Ecobag 50's Tiny	180.00			
28	100	pack	Ecobag 50's Medium	240.00			
29	100	pack	Ecobag 50's Large	276.00			
30	100	doz	Dustpan	1,050.00			<u> </u>
							1
				+			1
			Approved Budget for the Contract	4,736,925.00			
				Signature of Bidders or his duly			
				Authorized Representative			