



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### ***Supply and Delivery of Other Supplies for Mayor's Office***

1. *The Local Government Unit of Kapalong, through the **General Fund- 2024** intends to apply the sum of **Nine Hundred Ninety Nine Thousand Four Hundred Sixty Nine Pesos Only ( 999,469.00)** being the ABC to payments under the contract for **Supply and Delivery of Other Supplies for Mayor's office** . Bids received in excess of the ABC shall be automatically rejected at bid opening.*
2. *The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).*
3. *Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.*
  - a. *Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.*
4. *Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.*
5. *A complete set of Bidding Documents may be acquired by interested Bidders on **June 18 ,2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P 1,000.00)**.*
6. *Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **June 27, 2024 at 10:00 AM**. Late bids shall not be accepted.*
7. *All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.*
8. *Bid opening shall be on **June 27 , 2024 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.*
9. *Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.*

*Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.*

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

*MARY ELIZABETH L. EXALA*

*BAC OFFICE*

*Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte*

*dadangmay@yahoo.com*

*09176848162*

*www.kapalong.gov.ph*

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(SGD.) MARY ELIZABETH L. EXALA**

*BAC Chairperson or Authorized Representative*

Republic of the Philippines  
Municipality of Kapalong  
Davao Province

**Reference *Other Supplies for Mayor's Office***

<i>Item</i>	<i>Qty</i>	<i>Unit</i>	<i>Article/Description</i>	<i>Approved Budget of Contract</i>	<i>Unit Price</i>	<i>Total Price</i>	<i>Remarks of delivery of articles</i>
1	70	case	3 in 1 Coffee Original Blend & Brew 8bags/case	1,974.00			
2	50	case	3 in 1 Coffee Creamy White 8bags/case	2,330.00			
3	150	bottle	Alcohol 70% (500mg)	98.00			
4	300	bag	Biscuit 10's	70.00			
5	60	case	Juice 230ml 24's	349.00			
6	400	cont.	Purified Water 4gals/cont.	25.00			
7	300	sachet	Fabric Conditioner 40ml	10.00			
8	303	sachet	Detergent Powder 65grams	7.00			
9	3	doz	Toilet Bowl Cleaner 1000ml	3,936.00			
10	15	pack	Toilet Tissue 12 rolls/pack	102.00			
11	20	case	Paper Pack Lunch 2div. 600 pcs/case	3,500.00			
12	50	case	Wooden Spoon 1,200pcs/case	2,100.00			
13	240	can	Disinfectant Liquid Spray 510grams	610.00			
14	300	bottle	Dishwashing Paste 400grams	53.00			
15	8	sack	Sugar Brown 50kls/sack	3,300.00			
16	6	case	Coffee Strick 48's 21 bags	2,650.00			
17	60	box	Antibacterial Soap 130grams	54.00			
18	40	pack	Battery Triple A by 4	223.00			
19	40	pack	Battery Double A by 4	198.00			
20	100	case	Paper Cup 12 oz 1000's	1,400.00			
21	40	case	Bottled Water 350ml 40's	337.00			
22	40	case	Bottled Water 500ml 36's	367.00			
23	30	Tie	Milo 24g by 12	94.00			
24	30	ream	Mascada 10packs/ream	1,668.00			
25	150	pack	Ecobag 50's Tiny	180.00			
26	30	pack	Ecobag 50's Medium	240.00			
27	15	pack	Ecobag 50's Large	276.00			
28	26	pack	Stirrir Wooden 65g 88's	25.00			
			<b>Approved Budget for the Contract</b>	<b>999,469.00</b>			

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**Name of Establishment**

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**Signature of Bidders or his duly  
Authorized Representative**