



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### **Supply and Delivery of Various Books**

1. The Local Government Unit of Kapalong, through the **Trust Fund 2024** intends to apply the sum of **Two Hundred Ninety Thousand Five Pesos Only ( 290,005.00)** being the ABC to payments under the contract for **Supply and Delivery of Various Books** . Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 13 ,2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos Only (P 500.00)**.
6. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **May 20, 2024 at 10:00 AM**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
8. Bid opening shall be on **May 20 , 2024 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
9. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

*Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.*

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA

BAC OFFICE

Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte

*dadangmay@yahoo.com*

09176848162

*www.kapalong.gov.ph*

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(sgd.) MARY ELIZABETH L. EXALA**

*BAC Chairperson or Authorized Representative*

Republic of the Philippines  
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Davao Province

**Reference Various Books**

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
1	1	book	Criminal Law and Procedure 8th. Ed. 2023 (Daniel E. Hall)	16,908.00			
2	1	book	Data Analytics for Accounting 2019 (Richardson, Teeter & Terrell)	998.00			
3	1	book	Principles of Microeconomics 9th. Ed. 2021 (N Gregory Mankiw)	13,268.00			
4	1	book	Theories of Personality 9th. Ed. 2028 ( Fiest, Fiest, Roberts)	1,138.00			
5	1	book	Fundamentals of Level Three Leadership 2021 (James Clawson)	3,698.00			
6	1	book	Personal and Career Development 2021 ( Rivera & Priede)	3,698.00			
7	1	book	School Leadership and Administration 2023 ( Gorton & Alston)	13,598.00			
8	1	book	Understanding and Managing Public Organizations 2021 (Rainey, Fernandez, Malatesta)	11,878.00			
9	1	book	Research Design and Methods: A Process Approach 11thy. Ed. 2022 (Bordens, Abboh)	12,689.00			
10	1	book	The Art of Leadership 2022 (Manning, Curtis)	13,498.00			
11	1	book	Public Speaking for College and Career 12th. Ed. 2021 (Hamilton Gregory)	9,809.00			
12	1	book	Elementary Statics 2022 (Navidi, Monk)	13,498.00			
13	1	book	Calculus Early Transcendentals 9th. 2021 (Stewart, Clegg, Watson)	15,698.00			
14	1	book	Algebra and Trigonometry 11th. Ed. 2022 (Ron Larson)	15,698.00			
15	1	book	NSTP 2028 (Romeo Gonzalvo Sr.)	707.00			
16	1	book	Purposive Communication (Zoleta, et. Al.)	518.00			
17	1	book	English for Purposive Communication (A Modular Approach) 2019 (Jaime Guittierrez Ang)	528.00			
18	1	book	Rizal: A Modular Approach Based on the New CHED Curriculum 2018 (Virlyn Francisco & Paul Micah Francisco)	808.00			
19	1	book	Biology 6th. Ed. 2023 (Brooker, Widmair, Et.Al.)	15,398.00			
20	1	book	Ecology: Concepts and Applications 9th 2022	1,398.00			

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Name of Establishment

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Signature of Bidders or his duly

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Municipality of Kapalong  
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Reference **Various Books**

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			(Sher, Molles)				
21	1	book	General Organic & Biological Chemistry 5th 2022 (Janice Goreynski Smith)	11,598.00			
22	1	book	Reading in the Philippines History 2018 (Corpuz & Tabotabo)	568.00			
23	1	book	NSTP 1 (Michelle Punzalan, Nerissa P. Tan and Mario H. Manaran)	548.00			
24	1	book	Absolute Essentials of International Business 2021 (Sitkin, Alan)	3,293.00			
25	1	book	Justice for Corporate Human Rights Violations in Global Value Chains 2020	4,793.00			
26	1	book	Administrative Office Management An Introduction 2022 (Chauhan, Sarita)	4,193.00			
27	1	book	Artificial Intelligence for HR Use AI to Support and Develop A Successful Workplace 2022 (Eubank, Ban)	3,893.00			
28	1	book	Change the Workplace, Change the World the HR and Evolution 2020 (Watkins, Alan)	3,893.00			
29	1	book	Consumer Behavior and Marketing Research 2022 (Banerji, Samita)	4,193.00			
30	1	book	Advertising and Promotion an Integrated Marketing Communications Respective, ISE 2021 (Belch , George E.)	4,993.00			
31	1	book	Cross Border Logstis Operations Effective Trade Facilitation and Border Management 2021 (Grainer, Andrew)	7,793.00			
32	1	book	Demand Driven Business Strategy Digital Transformation and Business Model Innovation 2022 (Molenaar, Cor)	5,193.00			
33	1	book	E Commerce Management Text and Cases 2022 (Sharma, BR.)	5,193.00			
34	1	book	Essentials of Sales Management 2022 (Miller, Margeret)	5,393.00			
35	1	book	Foundations of Financial Management, ISE <b>2023 (Block, Stanley B)</b>	5,693.00			
36	1	book	Franchise Bible How to Buy A Franchise or	3,393.00			



			<b>Total Approved Budget for the Contract</b>	<b>290,005.00</b>	

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*Name of Establishment*

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*Signature of Bidders or his duly  
Authorized Representative*