



Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao del Norte
oOo

INVITATION TO BID

Catering Services (Meal/Snack) and Accommodation (KCAST)

1. The Local Government Unit of Kapalong, through the **Trust Fund - 2023** intends to apply the sum of **Two Hundred Ninety One Thousand Six Hundred Pesos Only (P 291,600.00)** being the ABC to payments under the contract for **Catering Services (Meal/Snack) and Accommodation**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 31, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos Only (P 500.00)**.
6. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **November 6, 2023 at 10:30 AM**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **November 6, 2023 at 10:30 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA

BAC OFFICE

Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte

dadangmay@yahoo.com

09176848162

www.kapalong.gov.ph

12. *You may visit the following websites:*

For downloading of Bidding Documents: www.philgeps.gov.ph

(SGD.) MARY ELIZABETH L. EXALA

BAC Chairperson or Authorized Representative

Reference **Catering Services (Meal/Snack) and Accomodation for Regional Training on Patent Drafting and Fairness Opinion Report Guidelines**

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Amount
1	60	heads	Meals, Snacks and Accommodation (3 days)	1,620.00		
			Day 1			
			Breakfast: Rice, Cornbeef, Egg, Rice and			
			drinks (Coffee/Juice)			
			Snacks:			
			AM: Kakanin and Drinks (Coffee/Juice)			
			Lunch : Rice , Sweet and Sour Pork, Pancit			
			guisado , nilagang baka, fruits and softdrinks			
			Snacks PM:			
			Kakanin and Drinks (Coffee/Juice)			
			Dinner: Rice, Beef Steak, Sauted Vegetables,			
			Nilagang Isda, Fruits and Softdrinks			
			Day 2			
			Breakfast: Rice, Beef Tapa, Egg, and Drinks			
			(Coffee/Juice)			
			Snacks AM:			
			Tuna Snadwich and Drinks (Coffee/Juice)			
			Lunch: Rice, Chicken Honey Lemon, Pork Adobo,			
			Sinigang, Fruits and Softdrinks			
			Snacks P.M.			
			Kakanin and Drinks (Coffee/Juice)			
			Dinner : Rice, Pork Liempo, Sauted Seafood,			
			Shrimp Sinigang, Fruits, and Softdrinks			
			Day 3			
			Breakfast: Rice, Fried Fish, Fried egg and Drinks			
			(Coffee/Juice)			
			Snacks AM:			
			Egg Sandwich and Drinks (Coffee/Juice)			
			Lunch: Rice, Sweet and Sour Fish, Sotanghon			
			Guisado, Pork Pochero, Fruits and Drinks			
			Snacks PM:			
			Kakanin and Drinks (Coffee/Juice)			
			Dinner: Rice, Pork Steak, Sauted Vegetables,			
			Corn Soup, Beef and Softdrinks			
			Inclusion: Hotel Function Package with Free Wifi, Backdrop, Projector with Screen, Sound System			
			with on Board Operator and Flowing Coffee)			
			Total Approved Budget for the Contract	291,600.00		