



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### ***Supply and Delivery of Other Supplies-Mayor's Office***

1. The Local Government Unit of Kapalong, through the **General Fund 2023** intends to apply the sum of **Five Hundred Nineteen Thousand Nine Hundred Sixty Seven Pesos Only (P 519,967.00)** being the ABC to payments under the contract for **Supply and Delivery of Other Supplies-Mayor's Office**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 11, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P 1,000.00)**.
6. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **September 18, 2023 at 10:30 AM**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **September 18, 2023 at 10:30 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

*Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.*

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

*MARY ELIZABETH L. EXALA*

*BAC OFFICE*

*Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte*

*dadangmay@yahoo.com*

*09176848162*

*www.kapalong.gov.ph*

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(SGD.) MARY ELIZABETH L. EXALA**

*BAC Chairperson or Authorized Representative*

Republic of the Philippines  
Municipality of Kapalong  
Davao Province

Reference    *Other Supplies - Mayor's Office*

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
1	20	case	3 in 1 Coffee Original 8 Bags /case	1,800.00			
2	15	case	3 in 1 Coffee Blend & Brew 8 bags/case	2,320.00			
3	15	case	3 in 1 coffee Creamy White 8 bags/case	2,320.00			
4	15	case	3 in 1 Coffee Creamylatte 8 bgs/case	2,320.00			
5	30	pc	Broom Soft	108.00			
6	30	bundle	Broom Stick	750.00			
7	90	bot	Alcohol 70% (500ml)	98.00			
8	150	bags	Biscuit 10's	70.00			
9	20	case	Juice 230ml 24's	364.00			
10	200	cont.	Purified Water 4gal/cont.	25.00			
11	300	sachet	Fabric Conditioner 40ml	9.00			
12	300	sachet	Detergent Powder 65grams	8.00			
13	130	pc	Toilet Deodorant cake 100g	54.00			
14	60	bot	Toilet Bowl Cleaner 1000ml	342.00			
15	30	roll	Trash Bag XL 10's	86.00			
16	60	roll	Trash Bag XXL 10's	122.00			
17	30	roll	Trash Bag L 10's	57.00			
18	10	pack	Toilet Tissue 12 Rolls/pack	110.00			
19	80	pc	Door Mat Cloth	42.00			
20	10	case	Paper Pack Lunch 2div. 600pcs/case	4,920.00			
21	9	case	Wooden Spoon 1,200pcs/case	2,400.00			
22	50	can	Disifectant Liquid Spray 510grams	636.00			
23	120	bot	Dishwashing Paste 400grams	50.00			
24	162	kl	Sugar Brown	84.00			
25	200	bags	Coffee Stick 48's	133.00			
26	64	box	Antibacterial Soap 130gram	46.00			
27	15	pack	Battery Triple A by 4	233.00			
28	20	pack	Battery Double A by 4	207.00			
29	8	case	paper Cup 12 Oz 1000's	1,500.00			
30	50	case	Bottled Water 350ml 40's	352.00			
31	10	case	Bottled Water 500ml 36's	382.00			
32	20	tie	Milo 24g by 12	113.00			
33	10	ream	MASCADA 10 pack	1,560.00			
34	6	unit	Garbage Bin ( big)	4,200.00			
35	10	pack	Ecobag 50's TINY	180.00			
36	50	pack	Ecobag 50's Medium	240.00			
37	10	pack	Ecobag 50's Large	276.00			
38	18	pair	Rubber Boots	420.00			
39	12	pc	Shovel	600.00			
40	5	doz	Dust Pan	1,050.00			
41	3	pc	Rake	360.00			

			<i>Approved Budget for the Contract</i>	<i>519,967.00</i>			

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*Name of Establishment*

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*Signature of Bidders or his duly  
Authorized Representative*