



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### **Catering Services (Meal/Snack) and Accommodation for Basic Incident Command System Training Course**

1. The Local Government Unit of Kapalong, through the **MDRRMO Fund** intends to apply the sum of **Two Hundred Seventy Thousand Pesos Only (P 270,000.00)** being the ABC to payments under the contract for **Catering Services (Meal/Snack) and Accommodation for basic Incident Command System Training Course**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Local Governmenr Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 14, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos Only (P 500.00)**.
6. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **August 23, 2023 at 10:30 AM**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
8. Bid opening shall be on **August 23, 2023 at 10:30 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

Term of Payment must be a minimum of Ten (10) and maximum of Thirty (30) working days upon Final Acceptance and Inspection.

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA

BAC OFFICE

Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte

*dadangmay@yahoo.com*

09176848162

*www.kapalong.gov.ph*

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(SGD.) MARY ELIZABETH L. EXALA**

*BAC Chairperson or Authorized Representative*

Republic of the Philippines  
Municipality of Kapalong  
Davao Province

Reference    *Catering Services (Meal/Snack) and Accomodation*

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
			Catering Services (Meal/Snack) and Accomodation				
1	50	heads	Day 1 Breakfast:	1,800.00			
			Fried Egg, Daing Bangus, Rice, Coffee/Hot				
			Chocolate and Fruits				
			Snacks AM:				
			Egg Sandwich and Orange Juice				
			Lunch:				
			Fried Chicken with Garlic Sauce, Tuna				
			Kinilaw, Chopsuey with Seafoods, Chicken				
			Salad, Chowder Seafoods, Rice and				
			Softdrinks				
			Snacks PM:				
			Fresh Lumpia and iced tea				
			Dinner:				
			Tinolang Manok, Hot & Spicy Pork Ribs,				
			Pinakbet, Fresh Sliced Fruits, Chicken Soup,				
			Rice and Softdrinks				
2	50	heads	Day 2 Breakfast	1,800.00			
			Corned Beef, Fried Egg, Rice, Vegetable				
			Salad, Coffee/Hot Chocolate and Fruits				
			Snacks: AM:				
			Chezzy Baked Spaghetti Tuna Sandwich				
			and Cucumber Juice				
			Lunch:				
			Beef Bulalo, Chicken Asparagus Ham, Tuna				
			Kinilaw, Fresh Sliced Fruits, Beef Soup, Rice				
			and Softdrinks				
			Snacks PM:				
			Tuna Sandwich and Iced Tea				
			Dinner:				
			Pork menudo, Chicken Cordon Bleu, Stir				
			Fried Noodles w/ Vegetable, Chocolate Cake,				
			Cream of Corn, Rice and Softdrinks				
3	50	heads	Day 3 Breakfast:	1,800.00			
			Danggit Fried, Sliced Ham, Rice, Coffee/				
			Hot Chocolate and Fruits				
			Snacks AM:				
			Puto Maya with Sliced Mango and Tsokolate				
			Lunch:				
			Sotanghon Guisado, mixed seafoods, Chicken				
			Popsicle, asstd Pastries, Cream of Corn, Rice,				
			and Softdrinks				
			Snacks: PM:				
			Chezzy Spaghetti w/ Bread(Filipino Style)				
			and Softdrinks				

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Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
			Dinner:				
			Chicken ala King, Chopsuey with Seafoods,				
			Beef Bulalo, Leche Flan, Beef Soup, Rice				
			and Softdrinks				
			Inclusion:				
			(Hotel Function Package with Free Wifi,				
			Backdrop, Projector with Screen, Sound				
			System with on Board Operator,				
			Flowing Coffee)				
			Approved Budget for the Contract	270,000.00			

***Name of Establishment***

*Signature of Bidders or his duly  
Authorized Representative*