

### Republic of the Philippines MUNICIPALITY OF KAPALONG Province of Davao del Norte o0o

#### **INVITATION TO BID**

# Supply and Delivery of School Supplies for Kapalong East, West and Langilan District

- 1. The Local Government Unit of Kapalong, through the Special Education Fund-SEF 2023 intends to apply the sum of Six Hundred Twenty Four Thousand One Hundred Ten Pesos Only (P 624,110.00) being the ABC to payments under the contract for Supply and Delivery of School Supplies for Kapalong East, West and Langilan District . Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM** to **5:00 PM**.
- 5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 17**, **2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P 1,000.00)**.
- 6. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **March 28, 2023 at 10:00 AM.** Late bids shall not be accepted.
- 7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in *ITB* Clause 14.
- 8. Bid opening shall be on **March 28, 2023 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 9. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

- 10. The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 11. For further information, please refer to:

MARY ELIZABETH L. EXALA
BAC OFFICE
Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte
dadangmay@ yahoo.com
09176848162
www.kapalong.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: <a href="www.philgeps.gov.ph">www.philgeps.gov.ph</a>

(SGD.)MARY ELIZABETH L. EXALA
BAC Chairperson or Authorized Representative

### Republic of the Philippines Municipality of Kapalong Davao Province

## Purchase of School Supplies for Schools in Kapalong East, West and Langilan Reference District

Item	Qty	Unit	Article/Description	Approved Budget of	Unit Price	Total Price	Remarks of delivery of
				Contract			articles
1	600	ream	Bond Paper, A4, 70 gsm	228.00			
2	600	ream	Bond Paper, short, 70 gsm	220.00			
3	600	ream	Bond Paper, long, 70 gsm	234.00			
4	30	set	Brother Printer Ink	1,212.00			
5	600	рс	Ballpen	7.00			
6	30	box	Signpen 12's	504.00			
7	100	pack	Folder Long, Brown 100's	684.00			
8	60	рс	Data File Box , Large	168.00			
9	50	рс	Permanent Marker 12's	492.00			
10	100	box	Paper Clip, Jumbo 50mm	36.00			
11	150	рс	Long Plastic Folders, Yellow	15.00			
12	150	рс	Long Plastic Folders, Red	15.00			
13	150	рс	Long Plastic Folders, Green	15.00			
14	150	рс	Expandable Envelope , Yellow	20.00			
15	150	рс	Expandable Envelope , Red	20.00			
16	150	рс	Expandable Envelope , Green	20.00			
17	150	box	Expandable Fastener 50's	50.00			
18	30	box	File Tray	350.00			
19	20	рс	Corkboard 1m x 1m	700.00			
20	100	box	Push Pins 50's	30.00			
21	100	box	Paper Clip, Small 33m	18.00			
			Approved Budget for the Contract	624,110.00			

Name of Establishment	Signature of Bidders or his duly			
	Authorized Representative			