



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### **SUPPLY AND DELIVERY Two (2) units Digital Duplicator**

1. The Local Government Unit of Kapalong, through the **Trust Fund** intends to apply the sum of **Seven Hundred Thousand Pesos Only (P 700,000.00)** being the ABC to payments under the contract for **Supply and Delivery of Two (2) Units Digital Duplicator** . Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 6 ,2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P 1,000.00)**.
6. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **March 14, 2023 at 10:00 AM**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **March 14, 2023 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening.

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA

BAC OFFICE

Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte

*dadangmay@yahoo.com*

09176848162

*www.kapalong.gov.ph*

12. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

**(SGD.) MARY ELIZABETH L. EXALA**

*BAC Chairperson or Authorized Representative*

Republic of the Philippines  
Municipality of Kapalong  
Davao Province

**Reference:** *Digital Duplicator for KCAST*

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
1	2	unit	Digital Duplicator	350,000.00			
			User of Consumables: LCD Panel with USB-PC				
			Connectivity and USB Flash Drive Direct Printing				
			Cost of Consumable: Lowest Printing (Ink & Master)				
			Spreed Resolution: at least 130 pages per minute				
			Scan Resolution : at least 600x600 dpi scaning				
			Print Resolution: at Least 300x600 dpi Printing				
			Print Size: at least 300 x 600 dpi Printing				
			Print Size : at least up to legal size				
			Master Making : at Least 17 seconds or Lower				
			Paper Weight: at least 46gsm				
			paper Feed capacity: at Least 1000 sheets				
			Paper receiving Capacity: at Least 1000 sheets				
			Print Position Adjustment : at least Horizontal				
			±15mm, Vertical ± 10mm				
			Lowest Printing Cost for Consumables (Ink and Master)				
			Ink capacity : at least 1000ml				
			Master Supply: at Least 250 Sheets/roll				
			Master disposal: at Least 100 sheets				
			Image Mode: at least Capable of Line , Photo,				
			Duo, and Pencil				
			Scanning Method: Flatbed Glass				
			Additional Ink Black : 15 pcs Ink Black				
			Additional master Roll: 5 pcs Master Roll				
			1 year Warranty				
			<b>Total Approved Budget for the Contract</b>	<b>700,000.00</b>			

NAME OF ESTABLISHMENT

*Signature of Bidders or his duly  
Authorized Representative*

