



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### ***Supply and Delivery of Other Supplies***

1. *The Local Government Unit of Kapalong through the **General Fund 2022** intends to apply the sum of **Two Hundred Thirty Four Thousand Nine Hundred Ninety Five Pesos Only (234,995.00)** being the ABC to payments under the contract for **Supply and Delivery of Other Supplies**. Bids received in excess of the ABC shall be automatically rejected at bid opening.*
2. *The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).*
3. *Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.*
  - a. *Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.*
4. *Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.*
5. *A complete set of Bidding Documents may be acquired by interested Bidders on **September 19, 2022** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos Only (P500.00)**.*
6. *Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **September 29, 2022 at 10:30 AM**. Late bids shall not be accepted.*
7. *All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.*
8. *Bid opening shall be on **September 29, 2022 at 10:30 AM** at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.*

9. *Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening .*
10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*
11. *For further information, please refer to:*  
  
*MARY ELIZABETH L. EXALA*  
*BAC OFFICE*  
*Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte*  
*dadangmay@ yahoo.com*  
*09176848162*  
*www.kapalong.gov.ph*
12. *You may visit the following websites:*  
  
*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

***(SGD.) MARY ELIZABETH L. EXALA***  
*BAC Chairperson or Authorized Representative*

Reference    *Other Supplies*

<i>Item</i>	<i>Qty</i>			<i>Approved Budget of Contract</i>	<i>Unit Price</i>	<i>Total Price</i>	<i>Remarks of delivery of articles</i>
1	26	bot.	Epson Ink T664 Black	350.00			
2	26	bot.	Epson Ink T664 Yellow	350.00			
3	26	bot.	Epson Ink T664 Magenta	350.00			
4	26	bot.	Epson Ink T664 Cyan	350.00			
5	26	gal.	Alcohol Rubbing ( 3.5 ltrs.)	600.00			
6	26	box	Bond Paper Legal size ( 5 rms.)	1,125.00			
7	26	box	Bond Paper A4 size ( 5rms.)	1,115.00			
8	10	roll	Scotch Tape1"	42.00			
9	10	roll	Masking Tape 24 1"	58.00			
10	10	roll	Double Sided Tape 1"	36.00			
11	200	pcs	Ballpen Black Ordinary	7.00			
12	20	pcs	Pentel Pen Permanent (Black)	41.00			
13	20	pcs	Certificate Holder Plastic (A4)	50.00			
14	15	pcs	Correction tape	35.00			
15	3	pack	Brown Envelop ( long- 100's)	684.00			
16	1	pack	Expanded Envelop (100's)	960.00			
17	15	pcs	Sign Pen Black	45.00			
18	15	pack	Manila Paper (10's)	60.00			
19	12	PCS	Plastic Ruler 12"	10.00			
20	50	pcs	Plastic Envelope ( long size)	10.00			
21	199	pcs	Pencil	8.00			
22	20	book	Record Book ( 300 pages)	88.00			
23	12	box	Vitamins Ascorbic Acid -Tablet	600.00			
24	12	box	Multi-Vitamins-Tablet	600.00			
25	12	pack	Tissue Paper (12's)	110.00			
26	50	pcs	Antibacterial Soap 60g	20.00			
27	25	box	Surgical face Mask 50's	60.00			
28	25	pack	Photo Paper ( 20's ) A4	102.00			
29	40	pcs	Frying Pan (37 Cm)	365.00			
30	40	pcs	Apron	70.00			
31	40	pcs	Hair Net	20.00			
32	40	pcs	Basin Plastic -Medium Size	120.00			
33	40	pcs	Pail Plastic Medium size	120.00			
34	40	pcs	Kitchen Knife	50.00			
35	40	pcs	Chopping Board 10" x 14"	80.00			
36	40	pcs	Strainer Stainless	90.00			
37	40	pcs	Pot Holder	50.00			
38	5	cls.	Sweet Potato	30.00			
39	5	cls.	Banana-Cardava	20.00			
40	15	cls.	Cooking Oil -Coconut	120.00			
41	15	cls.	Sugar White	85.00			
42	10	pack	Flavoured Seasoning Powder_Assorted	40.00			
43	40	box	Ziplock bag-medium 18cm x 20 cm(20's)	60.00			
44	40	pack	Disposable Container Circle (10's)	60.00			

Name of Establishment

*Signature of Bidders or his duly  
Authorized Representative*

Republic of the Philippines  
Municipality of Kapalong  
Davao Province

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			<i>Approved Budget for the Contract</i>	<b><i>234,995.00</i></b>			

***Name of Establishment***

***Signature of Bidders or his duly  
Authorized Representative***