

PROCESS FLOW CHART

1. RENDER EFFECTIVE SERVICE AND QUALITY TWO-WAY RADIO COMMUNICATION SYSTEM

Office of Division:	Radio Communication Section			
Classification:	Simple			
Type of Transaction:	Government to Citizen			
Who may Avail:	Constituents			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
NONE			NONE	
CLENTS STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Address calls for immediate response and assistance.	Courteously respond to clienteles request immediately.	NONE	5 minutes	RAFAEL F. INSIGNE ANGELYN F. GUMAPIT HENDENBURGH G. PARAS NEOPITO D. UGAY ALFREDO A. ESPINILI ARIEL L. SARSONAS RHODA T. ROBILLA