



# OFFICE OF THE MUNICIPAL MAYOR

## EXECUTIVE ORDER NO. 19 Series of 2022

### AN ORDER RECONSTITUTING THE LOCAL SCHOOL BOARD OF THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE

**WHEREAS**, it is likewise declared government policy to foster, at all times, a spirit of shared purposes and cooperation among the members and elements of the educational community, and between the community and other sectors of society, in the realization that only in such an atmosphere can be true goals and objectives of education be fulfilled;

**WHEREAS**, educational institutions, including private schools shall also participate in this local body to enable to discuss of relevant issues and communicate information and suggestions for the promotion of common interests;

**WHEREAS**, it is necessary to include private schools of this Municipality in the Local School Board purposely to keep these schools abreast of the activities and updates of the Department of Education and LGU school-related activities;

**NOW THEREFORE, I, MARIA THERESA R. TIMBOL**, Municipal Mayor of this town, by virtue of the powers vested in me by law, do hereby order:

**Section 1. Composition.** The LSB shall be composed of the following:

Chairperson	<b>HON. MARIA THERESA R. TIMBOL</b> Municipal Mayor
Co-Chairperson	<b>MARLON G. EBRADO</b> Public Schools District Supervisor - Kapalong East District
Members	<b>HON. THACHER C. JARA</b> SB Member/Chairperson, Committee on Education and Culture  <b>HON. JONAS ROYO</b> Sangguniang Kabataan Federation President  <b>JANICE FERNANDEZ, EdD.</b> Public Schools District Supervisor - Kapalong West District





Republic of the Philippines  
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**RONNIE PUBLICO, EdD.**

Public Schools District Supervisor -  
Kapalong Langilan District

**BERLITA T. BASA**

Acting Municipal Treasurer

**DELIA R. PERNITES**

Kapalong PTCA Federation President

**ZENAIDA D. GUMANTASON**

Non-Academic Personnel of Public Schools

**REPRESENTATIVE, TEACHERS  
ORGANIZATION – EAST DISTRICT**

**REPRESENTATIVE, TEACHERS  
ORGANIZATION – WEST DISTRICT**

**REPRESENTATIVE, TEACHERS  
ORGANIZATION – LANGILAN DISTRICT**

**HIGH SCHOOL ADMINISTRATOR HEADS**

**PRIVATE SCHOOLS**

**Secretariat**

**RUTH GRACE L. ALEGRE**

Municipal Information Officer

**Honorary Members**

**FREDESWINDA B. ESTRADA, CPA**

Municipal Accountant

**MARY ELIZABETH L. EXALA**

Municipal Budget Officer

## **Section 2. Duties and Functions.**

- 2.1 Determine in accordance with the criteria set by the Department of Education, the annual and supplemental budgetary needs for the operation and maintenance of public schools within the municipality and the supplementary local cost of meeting such needs which shall be reflected in the form of annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the special education fund and such other sources of revenue as the code and other laws or ordinance may provide;



2nd Floor, Executive Building, LGU Compound

Maniki, Kapalong, Davao del Norte

Contact Number 0917-104-3432

Website: [www.kapalong.org](http://www.kapalong.org)





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- 2.2 Authorize the Municipal Treasurer to disburse funds from the special education fund pursuant to the budget prepared in accordance with applicable existing rules and regulations;
- 2.3 Serve as an advisory committee to the Sanggunian on educational matters such as, but not limited to, the necessity for and the uses of local appropriation for educational purposes; and
- 2.4 Recommend changes in the names of public schools within its territorial jurisdiction for enactment by the Sanggunian.

**Section 3. Meetings and Quorum.** The Local School Board shall meet at least once a month or as often as may be necessary. Further, any of the co-chairperson may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairpersons are present in a meeting, the Municipal Mayor, as a matter of protocol, shall preside over the meeting.

**Section 4. Budget.** The District Supervisor shall prepare the budget for the Local School Board. Such budget shall be supported by programs, projects and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all its members shall be necessary to approve the budget.

**Section 5. Compensation and Remuneration.** The Co-Chairpersons and Members of the Municipal School Board shall perform their duties as such without compensation or remuneration.

**Section 6. Repealing Clause.** All other orders or issuances which is inconsistent hereof are repealed or modified accordingly.

**Section 7. Effectivity.** This Executive Order shall take effect immediately upon signing hereof and shall remain in full force unless revoked or amended.

Signed this **24th** day of **August, 2022** at 2<sup>nd</sup> Floor, Executive Building, LGU Compound, Maniki, Kapalong, Davao del Norte, Philippines.

**MARIA THERESA R. TIMBOL**  
Municipal Mayor

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