



Republic of the Philippines  
Province of Davao del Norte  
**MUNICIPALITY OF KAPALONG**

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# OFFICE OF THE MUNICIPAL MAYOR

## EXECUTIVE ORDER NO. 16

Series of 2022

### AN ORDER RECONSTITUTING THE MUNICIPAL COUNCIL FOR THE PROTECTION OF CHILDREN (MCPC) OF THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE

**WHEREAS**, pursuant to Articles 359 and 360 of the Civil Code of the Philippines, there shall be established Councils for the Protection of Children since children are the ones who are most vulnerable to abuse, neglect, and/or exploitation, among others;

**WHEREAS**, Article 87 of the Presidential Decree 603, also known as the Children and Youth Welfare Code, provides for the encouragement for the organization of a Local Council for the Protection of Children in every barangay and coordinates with the Council for the Welfare of Children in matters of promoting the welfare of children and youth;

**WHEREAS**, Republic Act No. 4881 provides for the creation of a Council for the Protection of Children in cities and municipalities so as to address the duty of the state “to assure that every family is helped to bring up their children to make them useful men and women, and to see that the proper direction, supervision and guardianship in the training, education, and other interests of its minor citizens be undertaken by it”;

**WHEREAS**, Republic Act No. 9344, as amended by Republic Act No. 10630, otherwise known as the “Juvenile Justice and Welfare Act”, reiterates the mandate of the LGUs to establish our respective LCPC and to allocate at least one percent (1%) of their internal revenue allotment (IRA) for its strengthening;

**WHEREAS**, the Department of the Interior and Local Government issued Memorandum Circular No. 2021-039 dated 07 April 2021 which provides for the Comprehensive Guidelines for the Establishment, Strengthening and Monitoring of the Local Council for the Protection of Children (LCPC) at all levels and for other purposes;

**WHEREAS**, in order for the organization to function smoothly and effectively, there is a need to reconstitute the composition of the Municipal Council for the Protection of Children (MCPC) of the Municipality of Kapalong considering that there are members who were separated from service, transferred/assigned to other offices/agencies;



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**NOW THEREFORE, I, MARIA THERESA R. TIMBOL**, Municipal Mayor of this town, by the virtue of the powers vested in me by law, do hereby reconstitute the Municipal Council for the Protection of Children (MCPC) of the Municipality of Kapalong, Davao del Norte with its composition and functions.

## Section 1. *Composition:*

CHAIRPERSON

**HON. MARIA THERESA R. TIMBOL**  
Municipal Mayor

VICE-CHAIRPERSON

**HON. JONAS O. ROYO**  
SB Member/Chairperson, Committee on Women, Children and Family Relations

MEMBERS

**MARY GRACE L. ABUDA, RSW, MSSW, DPA**  
Municipal Social Welfare and Development Officer

**ENGR. ALVIN AGAYAN, EnP**  
Municipal Planning and Development Coordinator

**LOUELYN H. EXALA, MD, DPCOM**  
Municipal Health Officer

**MARY ELIZABETH L. EXALA**  
Municipal Budget Officer

**KIM LESTER V. CHAN**  
MLGOO

**DELIA R. PERNITES**  
CAO/PESO

**DEBBIE E. ALILAYA, MBA**  
Municipal Disaster Risk Reduction and Management Officer

**RAUL V. DELA CRUZ, RA**  
Municipal Agriculturist

**HON. MELCHOR DOMINGO M. ROYO**  
Liga ng mga Barangay President

**CHORMEL GUILLAN J. ROYO**  
Child Representative



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**JULIUS DEIPARINE**

Child and Youth Welfare Focal

**PMAJ RAUL M LUCAS**

Chief of Police, Kapalong Police Station

**Public Schools District Supervisor - East District**

**Public Schools District Supervisor- West District**

**Public Schools District Supervisor - Langilan District**

**Kapalong Council of Women**

**Kapalong Cooperative**

**MRP Federation**

**Parent Representative**

## **Section 2. Duties & Functions:**

- 2.1 Formulate, develop, coordinate, monitor and review all local policies (to include BCPC prepared and issued policies), ordinances, plans, programs and activities which shall promote the best interest and rights of children and ensure mainstreaming in the local development agenda;
- 2.2 Prepare an Annual Work and Financial Plan (AWFP – LCPC WFP Form 001-B) consistent with its functions as provided herein and in the local EO creating it;
- 2.3 Establish, maintain and update a disaggregated database or local information system on all children within the municipality and shall include the information gathered by the BCPC;
- 2.4 Conduct advocacy activities on the promotion and protection of rights and welfare of children including the development of information, education and advocacy materials;
- 2.5 Conduct capability-building activities for all stakeholders on children including at the barangay level;
- 2.6 Provide assistance to children in need of special protection;
- 2.7 Document good practice/s for children;



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## OFFICE OF THE MUNICIPAL MAYOR

- 2.8 Coordinate and consult with other LCPCs, LGUs and other regional and national authorities with respect to policies and PPAs on children;
- 2.9 Organize the necessary documents needed by the concerned IMTF; and
- 2.10 Conduct the Child-Friendly Local Governance Audit; through the LCPC Inter-Agency Monitoring Task Force (IMTF), annually.

**Section 3. Secretariat.** The MCPC Secretariat shall be composed of the following:

|                  |                                     |
|------------------|-------------------------------------|
| Head Secretariat | MARY GRACE L. ABUDA, RSW, MSSW, DPA |
| Members          | ANICEL ERANDIO, RSW, MSSW           |

**Section 4. Functions of the Secretariat.** The Secretariat shall provide administrative and technical support to the LCPC to ensure the efficient performance of its functions and conduct of activities, including the proper safekeeping of its records and documents.

Further, the LCPC Secretariat shall perform the following functions:

- 4.1 Coordinate with LCPC members;
- 4.2 Prepare agenda for the LCPC;
- 4.3 Prepare minutes of the LCPC meeting;
- 4.4 Follow-through action points and agreements from the LCPC meetings;
- 4.5 Consolidate AWFPs of various departments related to LCPC plans;
- 4.6 Maintain and update relevant data/information/documents of the Council;
- 4.7 Prepare accomplishment report of the LCPC; and
- 4.8 Monitor services and programs related to LCPC.

**Section 5. Meetings and Actions by the LCPC.** The LCPC shall have regular quarterly meetings, two special meetings for the CFLGA, and/or as the need arises. Meetings shall be presided over by the Chair or the Vice-Chair. In the absence of both, the members present constituting a quorum shall elect among themselves the presiding officer with a majority vote. However, with concerns regarding budget proposals, the Chair must be present. The meetings conducted shall be evidenced by Minutes of Meetings, duly signed by the Secretariat Head and the attendees, including the attendance sheet.

All resolutions for endorsement by the LCPCs to the local Sanggunian and other authorities – including AWF and its accompanying documents – shall be approved by a majority of its members constituting a quorum, excluding the Chair. In case of a tie, the Chair shall make the deciding vote.



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**Section 4. Budgetary Requirements.** Funds shall be taken from the General Fund under LCPC program subject to the usual auditing and accounting rules and regulations.

**Section 5. Separability Clause.** Any provision of this Executive Order declared illegal shall not nullify the other provisions hereof provided that the remaining provisions can be given force and effect to accomplish the objectives of this Executive Order.

**Section 6. Effectivity.** This Order shall take effect immediately upon approval.

Signed this **24th** day of **August, 2022** at 2<sup>nd</sup> Floor, Executive Building, LGU Compound, Maniki, Kapalong, Davao del Norte, Philippines.

**MARIA THERESA R. TIMBOL**  
Municipal Mayor

/aggg



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