



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 04

Series of 2022

AN ORDER CREATING THE MUNICIPAL PROJECT MANAGEMENT AND IMPLEMENTATION UNIT OF LGU KAPALONG

WHEREAS, the Government of the Philippines has obtained a Loan Agreement in the amount of Forty-Seven Million Three Hundred Sixty-Eight Thousand Three Hundred Pesos Only (P47,368,300.00) from the International Fund for Agricultural Development (IFAD) for the implementation of the Rural Agro-enterprise Partnership for Inclusive Development and Growth (RAPID Growth) Project;

WHEREAS, DTI has entered into a Memorandum of Agreement (MOA) with the Department of the Interior and Local Government (DILG) on the implementation of the PROJECT's Farm to Market Infrastructure (FMI) sub-component;

WHEREAS, the Local Government Code provides that Local Government Units are mandated to provide basic support services to the community including the development of local roads within their jurisdiction;

WHEREAS, the LGU of Kapalong applied for inclusion in the RAPID Growth Project and accordingly submitted a proposal for the execution of a sub-project under such project;

WHEREAS, of the sub-project for the LGU of Kapalong, the RAPID Growth Project requires the creation of the Municipal Project Management and Implementation Unit as one of its duties, roles and responsibilities stipulated in the Sub-Project Agreement;

NOW THEREFORE, I, MARIA THERESA R. TIMBOL, Municipal Mayor of this town, by virtue of the powers vested in me by law, do hereby order the following;

Section 1. Composition: The Municipal Project Management and Implementation Unit shall be composed of the personnel from the Municipal Engineering Office headed by Engr. Emmanuel S. Fernandez.

Section 2. Duties and Responsibilities:

- 2.1 To accomplish the requirements and prepare the necessary documents prior to the mobilization of the sub-project as specified in the agreement;



2nd Floor, Executive Building, LGU Compound

Maniki, Kapalong, Davao del Norte

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Province of Davao del Norte
MUNICIPALITY OF KAPALONG

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- 2.2 Through the designated Project Engineer, conduct pre-construction conferences, mobilize contractors and ensure full involvement of the barangay officials and community as necessary in all aspects of FMI implementation;
- 2.3 Collaborate the over-all coordination, management and monitoring of sub-projects' implementation
- 2.4 Ensure the efficient implementation, quality standards, and timely completion of sub-projects in accordance to the approved plans and specifications;
- 2.5 Ensure the conduct of work and materials quality control tests as specified in sub-project documents;
- 2.6 Recommend the approval of payment for all requests of progress billing by contractors;
- 2.7 Recommend for review and approval by DILG and DTI, all requests for sub-project variation orders and price escalations;
- 2.8 Shall consolidate and timely submit periodic status reports of sub-project implementation to DILG and DTI;
- 2.9 Ensure the establishment of O&M organizations prior to sub-project completion; and
- 2.10 Consolidate all data information of all completed sub-projects in preparation for the completion report to be submitted to DILG and DTI.

Section 3. Effectivity. This Executive Order shall take effect immediately upon signing hereof and shall remain in full force unless revoked or amended.

Signed this 28th day of March, 2022 at 2nd Floor, Executive Building, LGU Compound, Maniki, Kapalong, Davao del Norte, Philippines.

MARIA THERESA R. TIMBOL
Municipal Mayor

/aggg



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